# YEARLY STATUS REPORT - 2022-2023

## Part A

## Data of the Institution

**1.Name of the Institution**                       SREE NARAYANA COLLEGE, NATTIKA

- Name of the Head of the institution        Dr.P S JAYA

- Designation                                Principal In Charge (Associate Professor)

- Does the institution function from its own campus?        Yes

- Phone no./Alternate phone no.              04872391246

- Mobile no                                  9447003399

- Registered e-mail                          snnattika@gmail.com

- Alternate e-mail                           sncniqac@gmail.com

- Address                                    Nattika (P.O)

- City/Town                                  Thrissur

- State/UT                                   Kerala

- Pin Code                                   680566

**2.Institutional status**

- Affiliated /Constituent                    Affiliated

- Type of Institution                        Co-education

- Location                                   Rural

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **CALICUT**

- Name of the IQAC Coordinator **Dr. Sankaran K K**

- Phone No. **04872391246**

- Alternate phone No. **9495634199**

- Mobile **9495634199**

- IQAC e-mail address **sncniqac@gmail.com**

- Alternate Email address **sncniqac2023@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)** [https://sncollegenattika.ac.in/AQAR](https://sncollegenattika.ac.in/AQAR)

**4.Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [https://sncollegenattika.ac.in/Academic](https://sncollegenattika.ac.in/Academic)

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **B+** | **76** | **2005** | **21/09/2005** | **20/09/2010** |
| **Cycle 2** | **B** | **2.55** | **2014** | **10/12/2014** | **09/12/2019** |
| **Cycle 3** | **B+** | **2.68** | **2021** | **16/03/2021** | **15/03/2026** |

**6.Date of Establishment of IQAC** **17/11/2005**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Nil** | **Nil** | **Nil** | **Nil** | **Nil** |

**8.Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of [View File](#)

IQAC

**9.No. of IQAC meetings held during the year**     7

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?     **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report     No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**     **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Granted DBT-STAR college status on 2022-23 2. Chemistry department got Reseach center and Commerce & Zoology under processing. 3. Work of RUSA building initiated 4. Conducted Nobel Laurate Lucture series & Parampara -2022, a multi Disciplinary seminar series during December -February.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| 1. To submit various report such as submission of AQAR to NAAC, Annual report to Government, University & Managgement, Participation in NIRF and uploading data for AISHE portal in due time. | Submitted AQAR to NAAC, Annual report to Government, University & Management and uploaded data for AISHE portal in due time. |
| 2. Promote the department to offer more certificate courses and life skilled courses. | Botany, Chemistry,Commerce,Mathematics, Physics & Zoology offered certificate courses and Carrer Guidance offered life skilled courses. |
| 3. Promote students to undertake project work/field work/internship | More students done project work/Internship |
| 4. Collection, Analysis and action taken for various feedback and Students Satisfaction Survey | Done on due time |
| 5. To promote more teachers to acquire Ph. D. and 2025 all teachers will acquire research degree. | More teachers registered for Ph. D. during this year |
| 6. To apply for more reasearch funds from KSCSTE, DBT-FIST, UGC and other funding agencies | Aplied for various funding proposals to different agencies. |
| 7. To start as a research department in Chemistry | University approval for Research center in Chemistry received and formally inaugurated by Prof. (Dr.) Sabu Thomas. |
| 8. Take initiative to start research centre in Commerce & Zoology in this year. | Applied for reaserch center from Commerce & Zoology department and University inspection team visited to the concern department and recommended for revisit after making some more fecilities. |

| 9.Conduct | Conducted |
|---|---|
| 10. Promote the functioning of Carer Guidance and Placement Cell. | A lot of initiation taken by Carer Guidance and Placement Cell. Started a community students group, Campus drive, Walk in interview by different job providers, etc. |
| 11. Encourage Alumni activities in the campus. | Promoted different get-together by different batches in the College. Several batches offered different assistance to commereate their get-together. An Economics Batch contributed Rs. 25,000/- |
| 12. E-Governance to be enriched. Fully automated MIS system to be implemented. | Initiative taken to new ERP system. |
| 13. Collection of PBAS and take necessary action for promotion of faculties. | PBAS collected. The proposal for promotion to University sent for several teachers. |
| 14. Conduct internal and external ACademic and Administrative Auditing | Not done on this academic year |
| 15.Special thrust on practices and institutional distinctiveness. | Inititiation for collaberating ALPHA paliative Care Unit. |

**13.Whether the AQAR was placed before statutory body?**    **Yes**

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| College Council | 18/03/2024 |

**14.Whether institutional data submitted to AISHE**

| **Part A** | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | SREE NARAYANA COLLEGE, NATTIKA |
| • Name of the Head of the institution | Dr.P S JAYA |
| • Designation | Principal In Charge (Associate Professor) |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 04872391246 |
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| • Registered e-mail | snnattika@gmail.com |
| • Alternate e-mail | sncniqac@gmail.com |
| • Address | Nattika (P.O) |
| • City/Town | Thrissur |
| • State/UT | Kerala |
| • Pin Code | 680566 |
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| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |
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| • Name of the Affiliating University | CALICUT |
| • Name of the IQAC Coordinator | Dr. Sankaran K K |

| | |
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| | | |
|---|---|---|
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- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| College Council | 18/03/2024 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2022-23 | 01/02/2024 |

## 15.Multidisciplinary / interdisciplinary

The institution's administration is actively supporting the implementation of the National Education Policy (NEP), fostering discussions and encouraging faculty participation in workshops to prepare for the multidisciplinary and online education aspects outlined in the NEP. Curriculum development workshops specific to NEP implementation in Kerala state are being attended by faculty members, where ideas are shared collaboratively. The current curriculum for the institution's undergraduate programs in Arts, Science, and Commerce, designed by the affiliating university in a multidisciplinary manner, includes mandatory courses in Oriental languages (Malayalam, Hindi, Sanskrit) and English along with audit courses covering Environmental Studies, IPR, Gender Studies, and Disaster Management. Open courses and complementary courses from related disciplines are also integrated, with core courses incorporating principles of environmental and value-based education for a comprehensive learning approach. The institution actively promotes students' exploration of diverse subjects through short-term courses, value-added courses, skill development programs, and collaborative initiatives across departments, showcasing a commitment to environmental education and community engagement in both curricular and co-curricular activities. In line with its dedication to interdisciplinary learning, each departments offer open course focused on their core subjects during the fifth semester. Any student can opt for the courses provided by other departments within the institution. Departments select an open course from a set of three provided by the University, emphasizing the utility of interdisciplinary approaches in enriching students' academic journeys, blending humanities and science subjects. Further instances of interdisciplinary engagement include student projects in the final semester and Add-on courses from various departments. These initiatives collectively enhances students' perspectives, contribute to their skill development, and create potential job opportunities.

## 16.Academic bank of credits (ABC):

The institution is proactively preparing to meet the requirements of the Academic Bank of Credits (ABC) framework as outlined in the National Education Policy (NEP). Plans are in place to ensure that credit transfer becomes accessible to students once the NEP is adopted. As part of this preparation, faculty members from various departments have undergone training to facilitate online education and deliver Massive Open Online Courses (MOOCs) via the MOODLE platform. The institution recognizes that students have

evolved into active contributors of knowledge within a self-paced, self-directed, and interest-based learning ecosystem. This approach aligns well with the institution's student-friendly learning principles. The institution's commitment to ABC is evident, and it aims to establish practical methods for implementing the concept. Key steps that has been taken towards implementing ABC at the institution include: 1. Awareness Classes: The institution has conducted awareness classes for students, informing them about the advantages and flexibility that ABC can offer. This help students understand the opportunities available to them and how they can make the most of the ABC system. 2. Flexible Course Selection: The institution plans to provide a flexible platform where students can select courses across various streams to align with their interests. This method empowers students to earn credits while engaging with their preferred subjects through their ABC accounts, fostering a dynamic and personalized learning environment. 3. Student Centric Approach: The academic setting of the institution is ideally tailored for the ABC system, which places a strong emphasis on student-centric learning. This resonates seamlessly with the institution's vision of cultivating an atmosphere where students actively engage and take charge of their academic pursuits 4. MoUs and Collaborations: The institution is in the process of establishing Memoranda of Understanding (MoUs) with other esteemed institutions. These partnerships are intended to facilitate smooth student mobility between Higher Education Institutions (HEIs), creating opportunities for credit transfer and an enriched academic experience. 5. Technological and Infrastructural Enhancement: The institution acknowledges the need for technological and infrastructural advancements to support the successful implementation of the ABC system. Plans are underway to enhance facilities to ensure a seamless transition to the new framework. 6. Swayam Certificate Courses: In alignment with the NEP, students and teachers are encouraged to participate in relevant certificate courses offered by Swayam, an online education platform. This initiative enables students to acquire additional credits while advancing their learning. The institution's proactive stance and tangible efforts in implementing the ABC system underscore its dedication to delivering a dynamic and flexible learning experience for students. Through the embrace of ABC principles, the institution seeks to empower students with increased autonomy in their education, nurturing a culture that encourages continual learning and exploration.

**17.Skill development:**

The institution has implemented a range of activities to enhance capacity and skill development among its students, for their personal, professional, and academic growth. The primary initiatives include: • Development of Soft Skills, Language, and Communication: The institution offers value-added courses and training programs for cultivating soft skills, bolstering language proficiency, and fostering effective communication. Practical training in aspects such as personality development, time management, stress management, and positive thinking were given. Language and communication competencies are honed through hands-on training programs, software based English communication applications, translation studies, and informative webinars on language importance. The institution also offers support to nearby school students to improve their language proficiency and communication. • Life Skills and Well-being Enhancement: Seminars and training programs are organized to promote life skills such as yoga, physical fitness, health, hygiene, nutritional practices etc. Modules addressing reproductive health, sex education, lifestyle diseases, disaster management, and gender studies are seamlessly integrated into the curriculum to tackle real-world challenges. • Fostering Entrepreneurial Skillsets: The institution introduces initiatives such as workshops on culinary skills, ornamental fish farming, mushroom cultivation and training programs in soap and sanitizer making which equip students with practical entrepreneurial skills. The ED and YIP club of the institute has developed entrepreneur skills of the students by providing training in manufacturing face masks, files etc. • Inculcating ICT and Computing Proficiency: Recognizing the significance of digital acumen, the institution provides courses covering fundamental computing skills to equip students with essential ICT competencies required for contemporary professional roles. • Embracing Experiential Learning and Project Centric Approaches: Experiential learning is highlighted as a means to elevate emotional, physical, social, and cognitive well-being. Students are tasked with projects that stimulate critical reasoning, teamwork, and the practical application of theoretical knowledge. NSS and NCC also play a pivotal role in students' skill development. • Promoting Holistic Education and Empowerment: The institution's overarching vision revolves around holistic education, fostering the empowerment of students for societal and cultural betterment. The institution provides financial assistance to address the medical requirements of needy students. The institution offers assistance in availing scholarships, freeships and E-grants to the eligible students. • Facilitating Additional Skill Development Programs: Collaborative

efforts with initiatives like ASAP (Additional Skill Development Programme) enable the institution to offer comprehensive soft skill development training. Such endeavors enhance students' employability prospects and skill sets. • Encouraging Active Community Involvement: Engaging in initiatives like NSS and NCC, students actively contribute to community service and leadership activities. • Fostering Career and Vocational Progression: Engagement in activities with vocational possibilities such as soap and sanitizer production, ornamental fish farming and mushroom cultivation underscore the institution's dedication to preparing students for a wide array of careers. Through a curated exposure to workshops, courses, experiential learning, and community engagement, the institution paves way for the personal and professional excellence of students

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution follows a teaching-learning approach that enables students to emulate the values inherent in Indian culture and traditions. The Department of Malayalam offers courses in BA Malayalam Language, Culture, and Literature. Additionally, Hindi and Sanskrit are offered as common language courses. Sanskrit is provided as both a complementary and common course. At the undergraduate level, students are required to study one Indian language as a compulsory subject. The institution is aligning its educational practices with the new parameters of the National Education Policy (NEP). Indian language and culture have been seamlessly integrated into the curriculum to adhere to the guidelines of the NEP. The educational framework encompasses knowledge from ancient and modern India, encompassing diverse fields such as Agriculture, Economics, History, Culture, Politics, Linguistics, Literature, as well as Governance, Polity, and Conservation. The preservation and propagation of India's heritage hold immense significance in shaping the Nation's identity. These elements are not only part of the curriculum but are also embraced as an integral institutional practice. An appreciation for diverse cultures, histories, arts, and languages are evident in the institution's campus culture. The Department of Malayalam imparts education in traditional folklore literature, covering a spectrum that includes arts, culture, rituals, and traditions. Ensuring the perpetuation of these indigenous cultures is imperative for instilling pride in the inclusive and distinctive legacies of India. The department also imparts knowledge about Kerala's culture, history, language, and literature. The theoretical classes encompass Bharatamuni's

Rasa theory, while the Department of Sanskrit delves into ancient Indian literature, teaching classical texts that provide insights into socio-cultural, historical, and political contexts. The Department of Economics acquaints students with Kautilya's economic theories outlined in Arthasastra. The Department of English introduces students to translated works from regional Indian languages, Indian writing in English and Indian Aesthetics. This multilingual approach enables students to comprehend and appreciate India's richly diverse heritage. The Department of Botany offers a certificate course on Ethnobotany, providing insight into the properties and uses of indigenous medicinal plants. This knowledge safeguards India's ancient medicinal practices, which are at risk of fading into obscurity. India's varied belief systems, including the protection of sacred groves, flora and fauna, underscore the nation's ecological concerns. The Department of Zoology provides a course in Human Genetics which ensures the study of genetics of human races in India.  The department of Commerce and Management Studies conducts a course in Management Theories and Practices which imparts Indian Ethics in establishing relationship between man and universe. Overall, the institution's comprehensive approach to education reflects itits commitment in imparting knowledge, fostering cultural awareness, and preserving India's rich heritage for future generations.

## 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution's undergraduate and postgraduate programs are intentionally designed to focus on producing specific outcomes. These outcomes are articulated through clear markers, including Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO). The teaching and learning processes, as well as assessment strategies, are purposefully aligned to achieve these outcomes. The institution's examination results consistently exceed the university average, and its students attain high ranks within the university, while many continue on to higher studies. These achievements serve as indicators of the successful realization of the intended outcomes. The adopted pedagogical approach prioritizes active learner engagement through participatory and experiential learning methods. This approach facilitates the effective attainment of desired outcomes. It involves defining precise learning outcomes, integrating theoretical knowledge with practical applications, and incorporating seminars, assignments, field trips, community outreach initiatives, and projects into the learning process. Internal Assessment Programmes are adeptly administered to gauge

the extent to which learning outcomes have been met. In pursuit of outcome-based learning, the institution implements remedial programs and employs peer teaching strategies in connection with assessment techniques. This comprehensive approach ensures that students are provided with the necessary support and resources not just to achieve their academic objectives but to develop a deep understanding of the subject matter. By consistently focusing on outcomes, aligning teaching and assessment methodologies, and integrating experiential learning, the institution creates an environment conducive to effective learning and skill development. This commitment to outcome-based education is reflected in the institution's academic excellence, demonstrated through examination results, university ranks, student progression to higher studies, placements in reputed firms and clearing national/state level competitive exams.

## 20.Distance education/online education:

The institution has undertaken significant steps to expand the scope of online education and to equip faculty members with the skills necessary to develop courses for open and distance learning. An LMS platform SNCNLEARNING implemented for faculties and students. Moreover, faculty members attend Refresher Courses to enhance their proficiency in utilizing digital learning platforms effectively. The institution actively promotes the use of e-learning resources, both within and beyond the traditional classroom setting. Hybrid learning approaches are adopted, which involve a blend of face-to-face interactions and digital tools like Google Classroom and similar technologies. Teaching and learning activities were facilitated through platforms such as SNCNLEARNING,G-Suite, Google Classroom, Google Meet, Kahoot, YouTube channels, and blogs. Online education has now become a significant mode of instruction at the institution. This approach integrates online teaching with the regular classroom experience, engaging different sensory modalities in the learning process. Platforms like Google Meet, Google Classroom, Kahoot, YouTube, SWAYAM and NPTEL are utilized for curriculum delivery and assessment. Online teaching is also incorporated into Add-on courses and Certificate Programmes. To ensure faculty preparedness, training programmes covering MOOC and Moodle are organized, enhancing their proficiency in creating and managing online courses. Furthermore, the institution hosts webinars and online conferences on contemporary topics, benefiting both staff and students alike. The institution's proactive stance towards online education is evident through its commitment to training, integration of digital tools, and the regular organization of

relevant online events. These efforts collectively contribute to a dynamic and versatile learning environment, capable of adapting to various educational challenges and opportunities.

## Extended Profile

### 1.Programme

| 1.1 | 365 |
|---|---|
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

### 2.Student

| 2.1 | 1459 |
|---|---|
| Number of students during the year | |

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | [View File](#) |

| 2.2 | 174 |
|---|---|
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 2.3 | 555 |
|---|---|
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

### 3.Academic

| 3.1 | 75 |
|---|---|
| Number of full time teachers during the year | |

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 3.2 | **75** |
|---|---|
| Number of sanctioned posts during the year | |

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| **4.Institution** | |
|---|---|
| 4.1 | **45** |
| Total number of Classrooms and Seminar halls | |
| 4.2 | **15.73201** |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | **190** |
| Total number of computers on campus for academic purposes | |

# Part B

**CURRICULAR ASPECTS**

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The institution, affiliated with the University of Calicut, Kerala, steadfastly adheres to the University-prescribed curriculum. The University announces academic calendar, and we meticulously ensure the punctual and effective delivery of the curriculum. Faculty members, concurrently serving on University's Board of Studies (BoS), contribute to formulating the curriculum.In planning phase, Academic Monitoring Committee aligns the college academic calendar with University's schedule, engaging in deliberations during the College Council and IQAC meetings. Departmental Heads disseminate curriculum, timetable, with teachers crafting comprehensive plans for effective delivery.Implementation commences at individual teacher's level, with the Principal addressing new students in "Orientation Programme," providing insights into facilities, codes of conduct,**

and discipline. Detailed lectures cover syllabus, examination patterns, teaching and co-curricular/extracurricular activities. Student-centric learning methods are adopted, and diverse activities, seminars, competitionsand workshops are organized for academic development. A blended teaching-learning process, incorporating ICT tools, is employed, complemented by seminars, assignments, study tours, project works and industrial visits. Certificate courses and a tutorial system address student need. Students have free access to e-learning materials and Inflibnet in Library.Evaluation involves continuous monitoring, internal examinations, and grievance resolution, with PTA meetings contributing to students' academic and personal development. University results analysis in IQAC meetings guides future improvements.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | https://www.sncollegenattika.ac.in/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution has implemented a Centralized system of Continuous Internal Evaluation (CIE) to standardize the evaluation process. The Internal Quality Assurance Cell (IQAC) collaborates with the Academic Monitoring Committee, Committee for Internal Examinations, and the Time Table Committee to prepare the College Academic Calendar. This calendar is established at the start of each academic year, aligning with the University's Academic Calendar, and is rigorously adhered to, barring unavoidable circumstances like natural calamities. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of syllabus as per the lesson plan prepared by faculty members.

The Academic Calendar outlines dates for Internal Examinations and schedules for assignments, seminars, project work, study tours, field visits, etc., integral components of Continuous Internal Evaluation. The Academic Calendar is posted on the institution's website and displayed on the notice board. It encompasses the yearly schedule of mandatory activities such as semester commencements, academic, cultural, and co-curricular events,

publication of Internal marks, complaint registration deadlines for Internal assessment, Parent-Teacher Association (PTA) Meetings, University examination dates, semester conclusions, and Results publication. The Academic Calendar aids students in timely preparation for these activities.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
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**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**  A. All of the above

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

20

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**6**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**245**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**INTEGRATED IN CURRICULUM**

**The curriculum provided by the University has modules on Gender, Environment and Sustainability, Human Rights, Values and Professional Ethics. These are included in the Common Courses. All UG students study the courses as an integral part of the**

curriculum designed by the university. Core Courses and Open Courses also offer modules on these cross-cutting issues. There shall be one Audit course each in the first four semesters. Environmental studies, disaster management, human rights and gender studies were the Audit Courses for the UG programme. B.Voc Food Technology (Food Processing & Safety Management) programme focuses the cross cutting issues of human values, enviornment and sustainability.

INSTITUTIONAL INITIATIVES

The Institution is sensitive to the contemporary problems and prospects, and conducts seminars, talks, workshops and competitions to sensitize students. ICC, Women Cell, Equal Opportunity Cell, Students' Union, Departments, Biodiversity club, Bhoomithra Sena, Nature club, Environment Club, Haritham Farm Club, NSS and NCC took part in the initiatives.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

21

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

### 1.3.3 - Number of students undertaking project work/field work/ internships

**555**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

**A. All of the above**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.sncollegenattika.ac.in/feedback |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.sncollegenattika.ac.in/feedback |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**479**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**174**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**A variety of initiatives are being organized by departments, including induction programs, remedial classes, comprehensive**

question banks with past year's university exam papers and schemes, bridge courses, a series of talks by alumni,skill development programs andindividualized attention etc for slow learners. Some more experienced students are encouraged to mentor weaker pupils in addition to teachers, providing them with simpler notes and explanations. Each student receives corrected assignments and answer scripts, which are then discussed to help them identify their areas of difficulty and get better. Students can pinpoint their areas of weakness with the use of the corrected assignments and response scripts. Advanced studentscan take advantage of research station visits, alumni interactions, lecture series, lectures series on Nobel laureates, and multidisciplinary seminars series 'Parampara" and "Gnosis: Multidisciplinary Seminar Series.". The goal of these activities is to get advanced students to enhance the presentation and communication skills to increase their knowledge, involved in researchand to keep them up to date on current issues in their fields through poster and platform presentations. The library offers a conducive learning environment for both beginning and experienced students. The Career Guidance and Placement Cell offer skill development seminars and placement drives.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/#! |
| Upload any additional information | View File |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 1459 | 75 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The departments make efforts in making the learning activity more interactive by adopting student-centric methods.

**Experiential Learning:**

**Experiential learning involves hands-on experiences that allow students to apply theoretical knowledge in practical situations. Laboratory sessions, industrial and field visits, workshops on data analysis, water analysis, provide students with real-world exposure, fostering a deeper understanding of concepts.**

**Participatory Learning:**

**In this type of learning, students participate in different activities such as seminars, group discussions, wallpapers, projects, and skill-based add-on courses, quizzes (intra and inter-department levels). Seminar on Careers in Statistics, five day workshop on Latex, Induction Programme, Orientation programme, Open Quiz, Science exhibition, skill development programme, cosmetics making. Extension Activity was conducted to enhance their knowledge.**

**Problem-solving methods:**

**Department encourages students to acquire and develop problem solving skills. As per academic curriculum of university of Calicut all UG and PG programs have a project work at the end of the program which is mandatory of course. The majority of the project works are often enriched with field works, industrial visits and collection trips and experiments**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Link for additional information | https://sncollegenattika.ac.in/#! |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**The organization has a Learning Management System (LMS) designed to help instructors provide a range of subjects to students in a suitable and efficient manner. ICT-enabled instruction includes Smart Classrooms, LCD-equipped Wi-Fi classrooms, and more. For efficient instruction, teachers make use of Google Classrooms, Google Meet, Zoom, YouTube channels, laptops, LCD projectors, PPT etc. WhatsApp groups are utilized as channels for sharing information, addressing questions, communicating and making**

announcements. Information communication tools are used to organize a variety of technical and management activities, including paper presentations, project presentations, poster creation, and debates. Teachers offer workshops using a variety of ICT tools. Digitally equipped seminar and conference rooms are used for regular student competitions, expert talks, and guest lectures. Flipped learning is one of the most interesting developments in the modern classroom; it allows students to study the material independently and then pay closer attention in class. Effective knowledge transfer to students will not be facilitated by a significant knowledge gap between professors and pupils. Having learned these facts, educators participated in numerous FDP programs and refresher courses on online teaching resources, and as a result, the faculty is now are equipped with many platforms of e-teaching

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

54

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

75

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**28**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**622**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Teachers can assess students more accurately when they use the internal assessment approach. It has increased students enthusiasm in learning and attending courses. The college's internal examination committee administered internal exams in compliance with the syllabus and academic schedule. Students will be notified at least one week in advance of the exam date, which is scheduled. Along with overseeing invigilation, seating arrangements, and the collection and distribution of question papers and answer sheets, the Committee is also in charge of these tasks. Each faculty participates in the evaluation process, and publishes the results within three days. Students can see copies of the assessments. Following the presentation of the findings to the parents and children, they collaborated to pinpoint the issue based on the particular need that each student's solution satisfied. Teachers should appropriately maintain all of the records of attendance in internal exams, question papers, valuable answer sheets/copies, and summary of marks sheets for the purposes of academic auditing and monitoring. Each student receives seminars and assignments, and they are all urged to develop higher order thinking abilities including assessment, analysis, and creativity. Each teacher keeps track of attendance, and the university is informed when a student is absent.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | https://sncollegenattika.ac.in/#! |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Faculty members brief the students at the beginning of the semester on the many steps involved in the internal assessment procedure. College provides the internal assessment test schedules, which are developed and sent to the students well in advance. The entire faculties of the course set the exam in line with university policy and publish the results as per schedule. The revised answer scripts are given to the students in order to maintain fairness, transparency and to address any grievances with the appropriate parties right away. Students sign their respective marks whenever they are happy with the evaluation process and are posted on the university website on a regular basis.

Internal assessment exam grievance procedures are available at three different levels: department, college, and university.

Students can address the concerned faculty member for clarification in the event of a dispute, if still exsist they can speak with their department head or tutor. The Internal Exam Grievance Cell at the college level may receive any common grievance over an internal evaluation. When the grievance committee is unable to handle the issue, it is forwarded to the university level. It was observed that the majority of complaints are resolved at the beginning.

| File Description | Documents |
| --- | --- |
| Any additional information | View File |
| Link for additional information | https://sncollegenattika.ac.in/#! |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The goal of outcome-based learning is to maximize students' knowledge and abilities. Despite the University of Calicut designing the program syllabi, the college hasdeveloped a number of methods to help pupils become acquainted with and achieve the goals. By delivering the curriculum in a creative manner, the College Council and IQAC have taken the initiative to establish the POs, PSOs, and COs of the various programs offered at our college. The college website features POs, PSOs, and COs, making it easier for potential students to access them when applying for admission to the program. It also raises awareness among parents and staff. It also raises awareness among parents and staff. During the first week of the program, faculty members provide a summary of POs, PSOs, and COs to the students. Bridge and enrichment courses are offered in order to achieve the program's objectives. To achieve all of the course outcomes, discussions are undertaken on how to best enable the curricula to be imparted. In order to transmit subject information and assess the results, teaching plans are reviewed and assessed in order to maximize outcomes. At the conclusion of the program, feedback is gathered to evaluate the level of achievement.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://sncollegenattika.ac.in/#! |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The University of Calicut focuses on evaluating and enhancing academic outcomes through ongoing assessment methods for both UG and PG programs. The assessment includes Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO). The progression of students to higher education and their placement in organizations serve as indicators of program achievement. To assess students' performance, the university utilizes various methods such as examinations, written assignments, paper presentations, oral exams, and fieldwork. The overall performance of students in a program is calculated by considering the total scores in their courses, yielding program-specific outcomes. Academic initiatives involve applying theoretical knowledge to real-world situations through a well-structured syllabus. The syllabus equips students with tools for critical examination, hypothesis creation, result assessment, and logical inference. Academic members play a crucial role in supervising and improving student performance. Project evaluation involves Viva, which assesses teamwork, communication, presentation skills, and language proficiency. In-class tests, assignments are part of ongoing assessment, graded based on content quality, authenticity, and timely submission. Additionally, student feedback on the curriculum helps determine the extent to which goals are achieved, enabling adjustments to teaching methods to better support goal attainment.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://sncollegenattika.ac.in/#! |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during**

**the year**

**422**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://sncollegenattika.ac.in/SSS

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**Rs 18.46000**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

## 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

**3.1.2.1 - Number of teachers recognized as research guides**

**10**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

## 3.1.3 - Number  of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

4

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | https://serb.gov.in/page/english/power_grants |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Sree Narayana College, Nattika is a prime institution in the coastal area of Thrissur. It stands for the uplift of the society and works with vision "Enlightenment through Education. In the year 2022-2023 Sree Narayana college, Nattika raised to new heights in research. with chemistry department added with research center and five research guides were registered under the research Centre. Dr. Binitha V. S. and Dr. Nithya Narendran from the department of Zoology and Dr. Vidhu Johnson from Economics department were also recognised as research guides . The institution was approved asDBT-STAR funded college.The national seminar "APMCT 2023" in collaboration with Polymer Board of India – Trivandrum Chapter and a symposium "Arogya Mela" in collaboration with Nattika Grama Panchayath, Health Department and Thalikkulam Gramma Panchayath, seminar series "PARAMPARA" in the academic year 2022-23, new series of seminars- "Nobel Laureates" & "Gnosis"- A multidisciplinary Seminar Series by PG students,

**Science Exhibitions all added the path towards innovations .The workshops on budget analysis, Human rights, Entrepreneur Developments and Career Orientation classes along with which chapters of TMA and JCC were introduced . IIC was formed and programmes were also conducted . Programs based on traditional knowledge exchange were also conducted .**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://sncollegenattika.ac.in/Gallery |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**14**

| File Description | Documents |
|---|---|
| Report of the event | [View File](#) |
| Any additional information | [View File](#) |
| List of workshops/seminars during last 5 years (Data Template) | [View File](#) |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**2**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | [https://sncollegenattika.ac.in/ResearchPrograms](https://sncollegenattika.ac.in/ResearchPrograms) |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | [View File](#) |
| Any additional information | [View File](#) |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**8**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List of research papers by title, author, department, name and year of publication (Data Template) | [View File](#) |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**9**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The institution actively involved in community activities by collaborating with local bodies and Calicut university as part of**

academic curriculum demands for a CUSSP program which is mandatory for every undergraduate courses . In addition to which the institution also have extracurricular bodies such as NSS,NCC, UBA, SWACH BHARATH andBhoomithra club . Each department has their own collaborations ,the college conducts arogya mela ,exhibitions, free medical camp ,the NSS and NCC units annualy conducts blood donation camp and thereby maintains a link with IMA and ablood donation directory is present. In association with agriculture department training programs were conducted for farmers and selected members in the ward .The students are active with palliative care activities and community based management programs under UBA.The students are engaged with projects in association with panchayah like , ecorestoration programs ,surveys and are associated with biodiversity board there by students are made to think about their environment and problems of day to day life .The trained students were made to interacts with the social ecosystem and they support the kudumbasree units in many training programs.Departments provide consultancy services like water testing ,plant identification , vermicompost preparation and many agricultural practices .

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/Gallery |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

2

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS**

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

9

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

400

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

28

| File Description | Documents |
|---|---|
| e-copies of related Document | [View File]() |
| Any additional information | [View File]() |
| Details of Collaborative activities with institutions/industries for research, Faculty | [View File]() |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**12**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | [View File]() |
| Any additional information | [View File]() |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | [View File]() |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college campus is 25 acres with a built-up area of 8,528.56 square meters.
- The college offers 9 UG, 8 PG, 1 integrated program, and 2 research programs.
- There are 42 classrooms, 14 laboratories, 11 examination halls, 3 computer labs, one sick room, 4 research rooms, 2 museums, 3 seminar halls, one open-air auditorium, one central library, outdoor playgrounds, a canteen, a women's hostel, and two security rooms to support the entire academic needs of UG, PG, and research programs.
- All classrooms are well-ventilated, furnished with green, black, and white boards, and equipped with adequate

furniture.
- The examination halls are equipped with CCTV facilities.
- In addition, IQAC, NCC, NSS, Alumni, Chief Examiner's Office, Counseling Cell, and PTA rooms are arranged.
- There are eight ICT-enabled rooms, including classrooms, laboratories, and seminar halls.
- A language lab is set up to improve the language proficiency of students.
- The college has a central library with an area of 6061 square feet and a collection of 47,003 books, 10 periodicals, 6 dailies, and 16 journals.
- The science departments have facilities such as Optics and Spectroscopic Darkrooms, an Instrumentation Room, a Tissue Culture Room, a Herbarium, an Herbal Garden, a Star Plant Corner, an Organic Farm Zone, a Zoological Museum, and a Chemical and Specimen Preparation Room.
- The mathematics and physics departments have separate computer labs with 5 computers.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.sncollegenattika.ac.in/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The institution has adequate facilities for sports and games, gymnasium, and yoga. The total area of play ground is 7000 m2 . Play ground has provision for multipurpose games such as Athletics, Cricket, Handball and Football. An outdoor volleyball court is also there in the campus. College has Kabaddi mat facility for practicing Kabaddi and a Concrete Cricket net facility for practicing Cricket. College has a Health and fitness center which include a 10 station multi gym and equipment for cardio workout.

- Extracurricular activities are given due importance, and the college has garnered numerous achievements in dance, music, drama, and literary events, winning prizes in inter-collegiate and national-level contests. The open auditorium serves as a platform for cultural activities, and the college union organizes cultural events, debates, and

literary activities.

- The academic calendar allocates space for the Arts Festival, exhibitions, and sports. The Arts Club, Music Club, Debate Club, and Media Club actively function, stimulating respective events. College Day and department-level association activities showcase student talents. Cultural and traditional events are organized on special occasions. The Director of Physical Education facilitates sports and games on campus, earning accolades at the university and national levels.

- Cricket, football, kho-kho, boxing, kabaddi, badminton, volleyball, softball, baseball, yoga, athletics, handball, and throwball are all trained on campus. A gymnasium and yoga center are provided for students, along with playing kits for carom board, chess, cricket, football, throwball, shot put, javelin throw, and discus throw. The Department of Physical Education and the Sports Club coordinate all sports-related activities.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.sncollegenattika.ac.in/ |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

12

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.sncollegenattika.ac.in/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**4.86025**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- ○ **The College Library Complex is situated in a separate building, boasting a serene atmosphere across a spacious area of 6061 sq. ft., spread over two floors. Managed efficiently, the library employs the Libsoft 4.1 version, a comprehensive library software package designed for seamless management. This multi-user package encompasses various aspects of library administration.**

- ○ **Utilizing the Libsoft 4.1 version, the library manages member entry and exit efficiently through a Gate Register system, employing barcoded ID cards to record dates and times. Book arrangement follows the Dewey Decimal Classification (DDC) Scheme for easy access and**

organization.

- An e-library is established within the complex, equipped with 20 computer systems. Here, readers can access a wide array of resources, including books, journals, novels, articles, and other information available online, all at no cost. Additionally, students benefit from accessing N LIST of INFLIBNET and OPAC (online public access catalogue), facilitating remote access to online titles.

- Further enhancing its services, the library offers open access initiatives, providing access to platforms like e Page ShodhSindhu, OJAS, Shodhganga, Shodhgangotri, and e-PG Pathshala, catering to postgraduate courses.

- The library's collection is diverse, boasting 47,003 books, 10 periodicals, 16 journals, and 6 dailies. Notably, it includes a separate collection of books tailored for competitive examinations, a reference section housing 9 Braille books, and a dedicated section for the complete works of Sree Narayana Guru.

- A robust advisory committee oversees the library's operations, ensuring its continual improvement and relevance to the academic community.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | https://www.sncollegenattika.ac.in/ |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** B. Any 3 of the above

| File Description | Documents |
|---|---|
| Upload any additional information | *View File* |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | *View File* |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.28355**

| File Description | Documents |
|---|---|
| Any additional information | *View File* |
| Audited statements of accounts | *View File* |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | *View File* |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**28963**

| File Description | Documents |
|---|---|
| Any additional information | *View File* |
| Details of library usage by teachers and students | *View File* |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The institution has remarkably developed its ICT facilities in recent years and has planned to purchase some more to augment the existing facilities through RUSA fund in the coming years.**
- **All Departments are provided with Desktop systems and Wi-Fi.**

- ○ **Teachers use Laptop computers because of their portability and as they facilitate ICT enabled classes.**
- ○ **The bandwidth of Internet connection has been raised from 50 mbps to 100 mbps in 2018. The Institution has one Common Computer Lab which was set up using UGC's Additional Grant to Covered Colleges.**
- ○ **It functions with 22 computers connected through N-Computing LAN and Wi-Fi facilities.**
- ○ **All the Departments have LCD projectors and accessories for engaging ICT enabled classes. The Seminar Halls are also provided with LCD Projectors.**
- ○ **The IQAC Room has one computer with well-equipped ICT facilities.**
- ○ **The Common Computer Lab has NMEICT Connection of the MHRD.**
- ○ **Other labs, all departments, library, Language Lab, and seminar halls have internet connection with a bandwidth of 100 mbps. E-Learning Room was set up with the FIST Assistance.**
- ○ **It has a Video-Conferencing unit with internet facility. The institution has integrated technology augmentation in all its future activities.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://www.sncollegenattika.ac.in/](https://www.sncollegenattika.ac.in/) |

## 4.3.2 - Number of Computers

**190**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| List of Computers | [View File](#) |

## 4.3.3 - Bandwidth of internet connection in the Institution

**A. ? 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.58821

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The institution ensures transparency and efficiency in maintaining and utilizing its facilities, with a subcommittee RDC for infrastructure maintenance, which regularly engages in discussions with the Planning Board, comprising the Principal, HODs of all departments, IQAC Coordinator, and office superintendent of Sree Narayana College, Nattika.
- Adequate procedures are in place for the proper and optimal employment of infrastructure, with timely upgrades and appropriate maintenance guided by this committee.
- Support from the PTA and Alumni facilitates the development of infrastructural facilities.
- Stock and maintenance registers, along with logbooks for major equipment, are kept in all labs and verified by department heads.
- The Library Advisory Committee actively contributes to the

- smooth functioning of the library, conducting annual stock verification.
  - The IT support cell ensures proper maintenance of ICT and related facilities, outsourcing professional services for repairs, maintenance, extensive renovations, and new installations.
  - Updating the institutional website is overseen by the Website Upkeep committee. Optimal utilization of facilities for the benefit of institutional stakeholders and the public is ensured.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://www.sncollegenattika.ac.in/](https://www.sncollegenattika.ac.in/) |

## STUDENT SUPPORT AND PROGRESSION

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**885**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | [View File](#) |
| Upload any additional information | [View File](#) |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | [View File](#) |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**148**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description | Documents |
|---|---|
| Link to Institutional website | https://sncollegenattika.ac.in/#! |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**743**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**743**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

## 5.2 - Student Progression

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**39**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**137**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

24

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | [View File](#) |
| Any additional information | [View File](#) |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | [View File](#) |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

An Election Committee, overseen by the Discipline Committee, is responsible for conducting the elections.Election to the college union for the year 2022-23 was held on 8-11-2022 in parliamentary mode. An oath-taking ceremony was held on 19-11-2022. The college union was named KALANDHIKA. The office bearers of the college union for the year 2022-23 are as follows.Chairperson: Advaid T M,Vice Chairperson: Neha I N,General Secretary: Sreenandan C J,Joint Secretary : Athulya K,Fine Arts Secretary: Prithviraj,UUC: Kishore P S,UUC: Abhinand,Student Editor: Hamjath,General Captain: Abhinav C N,First-Year UG Representative: Neha,Second-Year UG Representative: Hilda Deyona,Third-Year UG Representative : Abhijith,PG Representative : Rejina E R.Student participation in academic and administrative bodies empowers them, fostering the development of leadership skills and executive abilities. Members of the Students' Council serve as representatives of the student community in various academic and administrative bodies, including the IQAC, Library Committee, Anti-Ragging Committee, Student Grievance Redressal Committee, Women's Study Centre, ICC, Canteen Committee, and Hostel Committee.Moreover, students actively engage in numerous clubs and associations such as the Quiz Club, Tourism Club, Music Club, English Club, Science Club, Nature Club, Bhoomithrasena, and Farm Club. Collaborating with the NSS and NCC on socially significant matters, students willingly undertake entrusted responsibilities.

| File Description | Documents |
|---|---|
| Paste link for additional information | [https://sncollegenattika.ac.in/Studentscouncil](https://sncollegenattika.ac.in/Studentscouncil) |
| Upload any additional information | [View File](#) |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**51**

| File Description | Documents |
|---|---|
| Report of the event | [View File](#) |
| Upload any additional information | [View File](#) |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**There is a registered Alumni Association(TSR/CA/28/2021) functioning in the college which contributes significantly to the development of the institution.Mathematics alumni meet - Ganitham 2023 was conducted on 19th March 2023 at 2 p.m. in the college seminar hall. Mr.Ramesh Karinthalakkoottam (Kerala Folklore Academy Award Winner) was the chief guest . Retired teachers Smt. M R Subhashini, Smt.V P Asa Anila, Shri. C K. Unnikrishnan , Smt. Parvathy M. and association secretary Kum. Sreedevi M.P. extended their felicitations. Three prominent alumni and P G and U G toppers were honored in the programme. There were gatherings of many Alumni batches during the year. Various Endowments are being initiated by the Alumni.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/Alumni |
| Upload any additional information | View File |

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sree Narayana College,Nattika ,Thrissur establishedin 1967 is functioning in accordance with the vision, mission and core values for the upliftment of society and to equip the students as a responsible individual .The Institution epitomizes the Vision of the college to create humanistic society by delivering quality education to all. The institution's Perspective Plan -Vision 2030 provides strategies for development at Teaching,learning, research, co-curricular and infrastructure levels in a systematic and phased manner.The college works based on the action plan of IQAC which is in accordance with the vision of college . The Staffs of the institution play a decisive role in the institutional policy as they are the conveners of all the committees. The IQAC serve as the leading and driving force of the college . Student Council works under the guidance of a Teacher . Mutual responsibilities enthrusted in teaching and non teaching members ensure the smooth functioning of departments. The institution involves a vibrant alumni with retired staff act as steering force for the college development. The governance includes the Management, the College Council comprising the Principal, Heads of the departments and nominated members and office superintendent ;the college also has a, Staff Association, and Parent teacher association.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://sncollegenattika.ac.in/visionandmission |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The management at the top of the pyramid, monitors the entire institution while providing space for strategy of decentralisation and participation. The institution has college council as a decision making body ,as per the suggestions and need ofIQAC an academic committee , co-curricular and extra curricular commitee for students, greivance cell is functioning , student council is active, women cell is working an internal complaint committee is also working in the college .In order to equip the faculty and students for the new mode of teaching , webinars and training sections were conducted by the IQAC of the institution . A multitier committee system functions in the college .The Principal and IQAC coordinator designs the various curricular and extracurricular committees based on the UGC norms and the necessity for the sucessful functioning of the institution and the staff coordinators along with student volunteers lead the extracurricular activities as an initiative from the students and benefit of society.A well designed PTA is functioning in college for the benefit of students and institution retired teachers also play a significant role along with the Alumni .the office superintent serves and control the financial matters along with the Principal of the college .**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/!!https://sncollegenattika.ac.in/Committees |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**IQAC constituted as per the norms of UGC .plan for the next five years and also make a swot analysis of previous plan in the**

begining and end of academic year. Attained strategies during 2022-2023includes attainment of new course,starting of a vocational course, certificate course, applying for funded programmes ,every year the vision is modified with the attained and incomplete plan.The Vision of college is envisaged to each department and the action plan of the department is based on the vision and plan of the college . As our college is affiliated to University of Calicut the academic strategic plan deployment is in par with the norms of the University of Calicut.Academic committee prepare an academic calender based on the University academic calender .Internal assessment and monitoring of students by seminar, assignment to gauge students' coursespecific achievements ,Research and Development were conducted .Research activities are promoted by inclusion of students in research oriented projects that aim to address basic as well as applied aspects of the subjects.Remedial classes ,counselling sessions PTA interactions and Alumni discussions were all conducted for the students . Students have the oppurtunitiy to express there grievances through grievance redressal cell and the ICC is active in college

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://sncollegenattika.ac.in/actionplan2223 |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is affiliated to University of Calicut and is under the management of Sree Narayana Trusts, Kollam, Kerala. The Secretary of Sree Narayana Trusts, is the Manager of the college. a Regional Development Committee is a representative body of the management at institution level. The Principal is the head of the institution and in charge of administration . The college council, a statutory governing body of the college, consists of the Principal, all Heads of Departments, the office Superintendent, Librarian and two elected members from among the teaching staff. IQAC monitors both academic and non-academic activities and ensures the quality culture of the institution. PTA is a mandatory body with the Principal as the President, an elected teacher as Secretary, an elected parent as vice-president,elected teachers

and parents as members of the executive committee all parents and teachers are members.Students Council, a body of the students elected in the Parliamentary mode lead the co-curricular activities. Alumni Association and RETINA, also function, though without any administrative powers. Besides, this there are statutory and non-statutorycentres, committees and clubs for student welfare.Appointment of staff both teaching and non-teaching is made by management as per the rules and regulation og government .

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/IQAC#! |
| Link to Organogram of the institution webpage | http://sncollegenattika.ac.in/qualitypolicy |
| Upload any additional information | View File |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sree Narayana College, Nattika a Government aided college,all Government initiated welfare schemes for Government employees are enjoyed by the staff of this college.Funds from Goverment agencies Duty leave to attend training Programmes/ Orientation/ Refresher/Workshop/Seminar/Exam as per Government rules are

`availed .Group Insurance Scheme ,State Life Insurance Provident Fund,Medical Reimbursement Accident Insurance,15 days of casual leave to the teaching staff and 20 days for non-teaching staff 20 Half pay leave or ten days commuted leave per year for staff ,Leave on Loss of Pay for Higher Studies, to join spouse, medical leave ,Six months Maternity Leave .Grace time for lactating mothers, Paternity Leave ,Gratuities, Pension and are sanctioned as per the state government policies .In addition to these, facilities provided such as:Lab Facility to conduct research.,Refundable advance to guest faculty from PTA.Professional development programs ,10 books at a time from the Library are also provided to the faculties for their career development.Honouring of merit for excellence in academic and other fields serve as a boosting facors to both teaching and non teaching staff ,Cooperative store ,Ladies hostel,Canteen ,Staff Association,Sick room,Vehicle Parking ,Drinking Water ,Computer Centre and Reprographic facilities ,Wifi in campus all these are benefitted to staff of the college .`

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/IQAC#! |
| Upload any additional information | View File |

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

## 6.3.3.1 - Total number of professional development /administrative training Programmes

**organized by the institution for teaching and non teaching staff during the year**

**7**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**19**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The Institution has a three-tier mechanism for evaluating the**

performance of the teachers. The students are provided with an opportunity to evaluate the performance of the teachers annually. It is done online through the Google form. The parameters evaluated in the rating scale are all-inclusive. The Heads of the Departments hand them over to the Principal. The performance of the Heads of the Departments is assessed by the Principal. Teacher's Self-Appraisal Form is a mandatory process. The PBAS(Performance Based Appraisal System) is an assessment on the activities pertinent to the creation and dissemination of knowledge apart from the teaching learning process. The PBAS form is then handed over to the Head of the Department who hands it over to the IQAC. This is used for the Career Advancement of teachers. Academic and Administrative Audit take stock of the performance of the duties bestowed upon the teaching and nonteaching staff. The duly furnished academic audit, which stands as witness to the excellence of the department and administrative section is evaluated by IQAC and recommends the suggestions for improvement. The non-teaching staff keeps a personal resister to record their performance in work. This is periodically checked by the Principal and IQAC .

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/actionplan2223 |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution receives financial assistance mainly through bank accounts of the Principal and debited through cheque. The head accountant does the primary internal auditing. The cash book prepared by the H.A is verified by the office superintendent and countersigned by the principal. External auditing is conducted regularly by the audit wing of the Directorate of Collegiate Education and the Accountant General. Management conducts an internal auditing every year. The statement of expenditure of each fund with all bills and receipts are given to authorized chartered accountants for preparation of Utilization Certificate. All Grants obtained to individuals are initially submitted to an external chartered accountant. The Statement of Expenditure endorsed by the

**auditor along with the Utilization Certificate and other documents are further verified by the Head Accountant.At the time of the retirement of Principals, the financial transactions during her/his tenure is further verified by the Deputy Directorate of Collegiate Education. With the implementation of EAT module of Public Financial ManagementSystem (PFMS) by the central government, filing of expenditure,transferring funds, advances and settlement of all government funds are done through PFMS. Audit objections are settled by the office with the help of the auditor appointed by the management.**

| File Description | Documents |
|---|---|
| Paste link for additional information | [https://sncollegenattika.ac.in/#!](https://sncollegenattika.ac.in/#!) |
| Upload any additional information | [View File](#) |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**14.36404**

| File Description | Documents |
|---|---|
| Annual statements of accounts | [View File](#) |
| Any additional information | [View File](#) |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | [View File](#) |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The financial resources are mobilized and utilized under the guidance of the College Council, IQAC, Planning Board and Purchase Committee. As the institution is recognized under 2f & 12B of the UGC act of 1956, grants are availed from UGC, DST-FIST and RUSA for all major developmental activities like renovations, academic resources and infrastructure such as lab equipment, computers and sports facilities.**

**Governmental funds are received from departments like KSCSTE,**

Agriculture, Forest, Women's Commission, and Rural Development for academic activities. The college being a Government grant-in aid institution, salary of teaching and non-teaching staff is from the Government exchequer.

NSS and NCC receive Central/State Government funding for conducting various activities. Cultural Fund, Fund for Sports, Fund for Computer facilities, Fund for College Magazine and PTA funds are collected during the admission and utilized for the betterment of facilities for students.Management funds for the building and maintenance of infrastructure.From Alumni and philanthropists funds are available for Endowments and Scholarships. We request major industrialists of the locality for assistance.Staff also provide financial assistance, especially to the financially and socially backward students.Infrastructure like halls and ground are given for Conducting PSC examinations and games respectively levying a nominal fee.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/#! |
| Upload any additional information | View File |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As per the action plan of IQAC Bridge Courses of 15 hourwere conducted for the new entrants at the Undergraduate level to acclimatize the students with the higher education scenario in their respective disciplines. It will provideconfidence and cement the cognitive gap between secondary and higher education levels. A detailed syllabus and course outcome is made for the course. There will be interactive sessions and an internal examination designed by the respective departments which is compulsory for all students. Students weregiven motivation classes and classes on the prospects of higher education . Apart from the core subjects, preparatory classes are given in English language communication also. Students are expected to develop an understanding of the grammatical structures, vocabulary build-up, writing skills, creative and critical thinking. Interactive sessions are conducted through the language lab.

Induction Programme is conducted to make the incumbents

acclimatized to their environment. It aims to familiarise them to the ethos and culture of the institution and help them build bonds with other students and faculties andthe incumbents learn about the institutional policies, processes, practices, culture and values, and their mentor groups are formed. All the academic and allied activities are introduced to them.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/#! |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews the teaching-learning process in the institution and make improvements. The Institution brought about significant reforms in the teaching-learning process, two remarkable loci being, sncn e-learning andMOODLE Platform .All auxillaryclasses were offered through thesingle platform in audio, video and text formats. Its simple interface, and user-friendly features, made the learning comfortable and easy for the students. It facilitated both blended and fully online learning. All teaching-learning activities like lectures, study materials, tests, assignments, and grading were done through its built-in features and external collaborative tools.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/IQAC |
| Upload any additional information | View File |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit**

C. Any 2 of the above

**recognized by state, national or international agencies (ISO Certification, NBA)**

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | [https://sncollegenattika.ac.in/IQAC](https://sncollegenattika.ac.in/IQAC) |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The college has initiated measures for creating awareness on a range of gender based issues- making them aware of the way society thinks about gender, and how to redefine the assumptions made from the traditional view on the roles of men and women. Gender sensitization was handled effectively by various speakers who opened up new perspectives of gender equity. Anti-ragging committee and Anti-ragging Squad, formed as per the U.G.C. guidelines, make sure that there are no instances of ragging anywhere on the campus. The college provides separate common rooms and wash rooms for girls. A sickroom equipped with first aid facilities, water filter especially for girl students where they can relax when there is any physical indisposition. Incinerators are set up for napkin disposal in bathrooms in college and hostel. Hostel facility for women students and teachers. The college hostel and campus is guarded by security men. Day care was set up with UGC assistance for kids of teaching/no-teaching staff and students. Girls and boys are given equal opportunities in cultural festivals, sports, and every other activity conducted in the college.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | http://sncollegenattika.ac.in/actionplan |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.sncollegenattika.ac.in/bestpractice |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**The college has taken significant steps towards implementing the eco-friendly practices through handling the solid waste responsibly and cost effectively.**

**Our college has placed waste bins in all blocks. In the college dry leaves littered from trees piled every day in the back courtyard poses a threat of reptiles. The Thumboormoozhy model waste disposal plant erected under Haritha keralam project, is a solution to this problem. Food waste and vegetable peels from the canteen are mostly utilized in biogas plant installed near the canteen. Incinerators are installed in the common toilets and hostels for the disposal of sanitary napkins**

**Liquid waste consists of wastewater from washing and liquid chemicals from laboratories. The institution has effective drainage system and pits wherever necessary.**

**The defective electronic equipment is repaired and electronic**

**wastes such as parts computers, printers, batteries are collected and handed over to scrap dealers for safe disposal**

**Harmful organic solvents from the chemistry lab are used for extraction of organic compounds and for eluting the pure components from a column in column chromatography. In both the cases we can recover the components on evaporating the solvents by using roto-evaporator and thus we could minimize the hazardous waste disposal to environment**

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | [View File]() |
| Geo tagged photographs of the facilities | [View File]() |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File]() |
| Any other relevant information | [View File]() |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed  through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen                reading**

**A. Any 4 or all of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Policy documents and information brochures on the support to be provided | [View File](#) |
| Details of the Software procured for providing the assistance | [View File](#) |
| Any other relevant information | [View File](#) |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**College takes all efforts to contain students from different backgrounds with due respect and dignity. College follows all the norms by the University to admit students from all categories to its UG and PG programmes. No discrimination is made based on the caste and socioeconomic status. They are treated well both at college and hostel. The common college uniform indicates that all are same in the campus and there is no differentiation based on socio economic status. A well-organized system for mentoring exists in the institution. Mentors give special attention to their wards and, on identification of any problem; they give proper guidance to their mentees and send them for further counselling if needed. Antiragging cell, Grievance Redressal cell, Discipline committee etc, different cells in our college together initiating inclusive environment in the campus. For the harmony and unity of the students, the institution celebrates the days of religious, environmental, cultural, and spiritual values to inculcate environmental consciousness, human values, and cultural and gender equity among the students and staff.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | [View File](#) |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution was founded in the name of Sree Narayana Guru whose philosophies and teachings still remain unparalleled in the ethos of Kerala. Institution aims on establishing constitutional values and rights by arranging different programmes. Values were considered more precious than wealth. The staff and students of the institution are trained guided and motivated to be good and committed citizens. The celebration of Independence day, Republic day, create awareness on their sacrifice for their mother land. Observance of women's day creates awareness on the need for respecting such groups. Through the activities of NSS and NCC, students are moulded for serving the society and are inspired to be committed citizens of tomorrow. Through gender sensitisation programmes students are made aware of their self and also to guide other women to meet the challenges of life. Anti-Narcotics cell conducted an awareness programme about the ill effects of narcotics. Constitution day was celebrated to remember the valuable contributions made by many great leaders and freedom fighters of the country.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://www.sncollegenattika.ac.in/bestpractice |
| Any other relevant information | https://www.sncollegenattika.ac.in/bestpractice |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,          teachers, administrators and other staff      4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| Code of ethics policy document | [View File](#) |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | [View File](#) |
| Any other relevant information | [View File](#) |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The Institution is committed to inculcate a value system in the students, teach them respect differences, and be the proud proponents of the philosophies of the great Indians. Republic Day, Independence Day are celebrated to create national consciousness and patriotism in the minds of students. The birth anniversary of Srinivasa Ramanujan is celebrated as National Mathematics Day on December 22nd. International yoga day is observed to highlight how yoga can bring peace and happiness to body and mind. To make the students more ecofriendly the departments observe World Environment day, Ozone Day, wildlife week, World pollution prevention day etc. To impart the importance of health the college observe International day of yoga, International day against drug abuse, World Aids day etc. A lecture series was organised on behalf of Nobel Prize winners by the Research and Publications Committee to create awareness among the students about the Nobel Prize Winners of 2022 and their achievements at different faculties of Science and Literature. The Departments, NSS and NCC observe reading week, Gandhi jayanthi, National Statistics day, Science week etc by organizing different programmes.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | [View File](#) |
| Any other relevant information | [View File](#) |

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**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**BEST PRACTICE 1**

**PARAMPARA -"Spectrum of developments: Innovations and challenges"**

**OBJECTIVE OF THE PRACTICE**

**Fostering a collaborative platform for students and faculty to engage with esteemed scientists and experts.**

**THE CONTEXT**

**Enriches students' understanding within their disciplines and cultivates essential traits such as research awareness, confidence, and leadership qualities.**

**THE PRACTICE**

**This series offers a unique opportunity for attendees to delvelop into insightful talks on diverse topics delivered by experts in their respective fields.**

**EVIDENCE OF SUCCESS**

**Students develop their research and presentation skills, receiving invaluable feedback and guidance from industry leaders.**

**PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED**

**Financial assistance**

**BEST PRACTICE - II**

**PALLIATIVE CARE UNIT IN THE COLLEGE**

**OBJECTIVE OF THE PRACTICE**

**To give guidance to student volunteers to develop the skills and knowledge of palliative care to improve the behaviour of students towards patients.**

**THE CONTEXT**

**This will help raise its importance in providing comfort and support to patients with life-limiting illnesses**

**THE PRACTICE**

**Alpha Palliative Care is the forerunner in the field and it is situated in our Block Panchayat. Students are given training by Alpha and students visit houses of palliative cae patients with the Alpha staff.**

**EVIDENCE OF SUCCESS**

**The tireless efforts of the organizers, volunteers, and the overwhelming support of the community made this event a truly heart-warming and inspiring experience.**

**PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED**

**Students need intensive training to engage in palliative careand excessive feeling of empathy may create problems.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://sncollegenattika.ac.in/bestpractice |
| Any other relevant information | https://sncollegenattika.ac.in/bestpractice |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**DICE – Development through Institution-Community Engagement**

**Upliftment of the rural community of the coastal area is one of the top-most priorities of the Institution. There has always existed a strong bond between the college and the society. With the onslaught of the pandemic both have experienced the importance and power of this collaboration. The Institution has conducted**

15programmes in 2022-23 in collaboration with the Local Administration for mutual benefit. All these activities aim to assist community development as well as to promote social learning among the students and teachers of the Institution, and to ensure Leadership, community and team building skills in students. It provides civil education to students, creating a healthy intellectual environment for them. The concept of Social Lab gets materialized in the process.

The Institution's focus is on the following 8 areas to help the local administration in community development and provide learning experiences for the students and the members of the faculty in return:

- Rural development
- Community Services and Charity
- gender equality
- women empowerment
- environmental sustainability
- Values & Respect for our Culture
- Learning the modus operandi of Rural and local Institutions

Programmes under DICE are organized by the joint committee of LSGD and the College.

| Part B |
| --- |

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution, affiliated with the University of Calicut, Kerala, steadfastly adheres to the University-prescribed curriculum. The University announces academic calendar, and we meticulously ensure the punctual and effective delivery of the curriculum. Faculty members, concurrently serving on University's Board of Studies (BoS), contribute to formulating the curriculum.In planning phase, Academic Monitoring Committee aligns the college academic calendar with University's schedule, engaging in deliberations during the College Council and IQAC meetings. Departmental Heads disseminate curriculum, timetable, with teachers crafting comprehensive plans for effective delivery.Implementation commences at individual teacher's level, with the Principal addressing new students in "Orientation Programme," providing insights into facilities, codes of conduct, and discipline. Detailed lectures cover syllabus, examination patterns, teaching and co-curricular/extracurricular activities. Student-centric learning methods are adopted, and diverse activities, seminars, competitionsand workshops are organized for academic development. A blended teaching-learning process, incorporating ICT tools, is employed, complemented by seminars, assignments, study tours, project works and industrial visits. Certificate courses and a tutorial system address student need. Students have free access to e-learning materials and Inflibnet in Library.Evaluation involves continuous monitoring, internal examinations, and grievance resolution, with PTA meetings contributing to students' academic and personal development. University results analysis in IQAC meetings guides future improvements.

| File Description | Documents |
| --- | --- |
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | https://www.sncollegenattika.ac.in/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of

| Continuous Internal Evaluation (CIE) |
|---|

The institution has implemented a Centralized system of Continuous Internal Evaluation (CIE) to standardize the evaluation process. The Internal Quality Assurance Cell (IQAC) collaborates with the Academic Monitoring Committee, Committee for Internal Examinations, and the Time Table Committee to prepare the College Academic Calendar. This calendar is established at the start of each academic year, aligning with the University's Academic Calendar, and is rigorously adhered to, barring unavoidable circumstances like natural calamities. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of syllabus as per the lesson plan prepared by faculty members.

The Academic Calendar outlines dates for Internal Examinations and schedules for assignments, seminars, project work, study tours, field visits, etc., integral components of Continuous Internal Evaluation. The Academic Calendar is posted on the institution's website and displayed on the notice board. It encompasses the yearly schedule of mandatory activities such as semester commencements, academic, cultural, and co-curricular events, publication of Internal marks, complaint registration deadlines for Internal assessment, Parent-Teacher Association (PTA) Meetings, University examination dates, semester conclusions, and Results publication. The Academic Calendar aids students in timely preparation for these activities.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File]() |
| Link for Additional information | [https://www.sncollegenattika.ac.in/](https://www.sncollegenattika.ac.in/) |

| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.  Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs  Design and Development of** | A. All of the above |
|---|---|

| Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | [View File](#) |
| Any additional information | [View File](#) |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**20**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Minutes of relevant Academic Council/ BOS meetings | [View File](#) |
| Institutional data in prescribed format (Data Template) | [View File](#) |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**6**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Brochure or any other document relating to Add on /Certificate programs | [View File](#) |
| List of Add on /Certificate programs (Data Template ) | [View File](#) |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**245**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

INTEGRATED IN CURRICULUM

The curriculum provided by the University has modules on Gender, Environment and Sustainability, Human Rights, Values and Professional Ethics. These are included in the Common Courses. All UG students study the courses as an integral part of the curriculum designed by the university. Core Courses and Open Courses also offer modules on these cross-cutting issues. There shall be one Audit course each in the first four semesters. Environmental studies, disaster management, human rights and gender studies were the Audit Courses for the UG programme. B.Voc Food Technology (Food Processing & Safety Management) programme focuses the cross cutting issues of human values, enviornment and sustainability.

INSTITUTIONAL INITIATIVES

The Institution is sensitive to the contemporary problems and prospects, and conducts seminars, talks, workshops and competitions to sensitize students. ICC, Women Cell, Equal Opportunity Cell, Students' Union, Departments, Biodiversity club, Bhoomithra Sena, Nature club, Environment Club, Haritham Farm Club, NSS and NCC took part in the initiatives.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**21**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**555**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

| | |
|---|---|
| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni** | **A. All of the above** |

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.sncollegenattika.ac.in/feedback |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.sncollegenattika.ac.in/feedback |

| **TEACHING-LEARNING AND EVALUATION** |
|---|

| **2.1 - Student Enrollment and Profile** |
|---|

| **2.1.1 - Enrolment Number Number of students admitted during the year** |
|---|

| **2.1.1.1 - Number of students admitted during the year** |
|---|

| **479** |
|---|

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

| **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)** |
|---|

| **2.1.2.1 - Number of actual students admitted from the reserved categories during the year** |
|---|

| **174** |
|---|

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**A variety of initiatives are being organized by departments, including induction programs, remedial classes, comprehensive question banks with past year's university exam papers and schemes, bridge courses, a series of talks by alumni, skill development programs andindividualized attention etc for slow learners. Some more experienced students are encouraged to mentor weaker pupils in addition to teachers, providing them with simpler notes and explanations. Each student receives corrected assignments and answer scripts, which are then discussed to help them identify their areas of difficulty and get better. Students can pinpoint their areas of weakness with the use of the corrected assignments and response scripts. Advanced studentscan take advantage of research station visits, alumni interactions, lecture series, lectures series on Nobel laureates, and multidisciplinary seminars series 'Parampara" and "Gnosis: Multidisciplinary Seminar Series.". The goal of these activities is to get advanced students to enhance the presentation and communication skills to increase their knowledge, involved in researchand to keep them up to date on current issues in their fields through poster and platform presentations. The library offers a conducive learning environment for both beginning and experienced students. The Career Guidance and Placement Cell offer skill development seminars and placement drives.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/#! |
| Upload any additional information | View File |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 1459 | 75 |

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The departments make efforts in making the learning activity more interactive by adopting student-centric methods.

Experiential Learning:

Experiential learning involves hands-on experiences that allow students to apply theoretical knowledge in practical situations. Laboratory sessions, industrial and field visits, workshops on data analysis, water analysis, provide students with real-world exposure, fostering a deeper understanding of concepts.

Participatory Learning:

In this type of learning, students participate in different activities such as seminars, group discussions, wallpapers, projects, and skill-based add-on courses, quizzes (intra and inter-department levels). Seminar on Careers in Statistics, five day workshop on Latex, Induction Programme, Orientation programme, Open Quiz, Science exhibition, skill development programme, cosmetics making. Extension Activity was conducted to enhance their knowledge.

Problem-solving methods:

Department encourages students to acquire and develop problem solving skills. As per academic curriculum of university of Calicut all UG and PG programs have a project work at the end of the program which is mandatory of course. The majority of the project works are often enriched with field works, industrial visits and collection trips and experiments

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Link for additional information | [https://sncollegenattika.ac.in/#!]() |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**The organization has a Learning Management System (LMS) designed to help instructors provide a range of subjects to students in a suitable and efficient manner. ICT-enabled instruction includes Smart Classrooms, LCD-equipped Wi-Fi classrooms, and more. For efficient instruction, teachers make use of Google Classrooms, Google Meet, Zoom, YouTube channels, laptops, LCD projectors, PPT etc. WhatsApp groups are utilized as channels for sharing information, addressing questions, communicating and making announcements. Information communication tools are used to organize a variety of technical and management activities, including paper presentations, project presentations, poster creation, and debates. Teachers offer workshops using a variety of ICT tools. Digitally equipped seminar and conference rooms are used for regular student competitions, expert talks, and guest lectures. Flipped learning is one of the most interesting developments in the modern classroom; it allows students to study the material independently and then pay closer attention in class. Effective knowledge transfer to students will not be facilitated by a significant knowledge gap between professors and pupils. Having learned these facts, educators participated in numerous FDP programs and refresher courses on online teaching resources, and as a result, the faculty is now are equipped with many platforms of e-teaching**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | [View File]() |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

54

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

75

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**622**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | [View File](#) |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Teachers can assess students more accurately when they use the internal assessment approach. It has increased students enthusiasm in learning and attending courses. The college's internal examination committee administered internal exams in compliance with the syllabus and academic schedule. Students will be notified at least one week in advance of the exam date, which is scheduled. Along with overseeing invigilation, seating arrangements, and the collection and distribution of question papers and answer sheets, the Committee is also in charge of these tasks. Each faculty participates in the evaluation process, and publishes the results within three days. Students can see copies of the assessments. Following the presentation of the findings to the parents and children, they collaborated to pinpoint the issue based on the particular need that each student's solution satisfied. Teachers should appropriately maintain all of the records of attendance in internal exams, question papers, valuable answer sheets/copies, and summary of marks sheets for the purposes of academic auditing and monitoring. Each student receives seminars and assignments, and they are all urged to develop higher order thinking abilities including assessment, analysis, and creativity. Each teacher keeps track of attendance, and the university is informed when a student is absent.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | https://sncollegenattika.ac.in/#! |

**2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient**

Faculty members brief the students at the beginning of the semester on the many steps involved in the internal assessment procedure. College provides the internal assessment test schedules, which are developed and sent to the students well in advance. The entire faculties of the course set the exam in line with university policy and publish the results as per schedule. The revised answer scripts are given to the students in order to maintain fairness, transparency and to address any grievances with the appropriate parties right away. Students sign their respective marks whenever they are happy with the evaluation process and are posted on the university website on a regular basis.

Internal assessment exam grievance procedures are available at three different levels: department, college, and university. Students can address the concerned faculty member for clarification in the event of a dispute, if still exsist they can speak with their department head or tutor. The Internal Exam Grievance Cell at the college level may receive any common grievance over an internal evaluation. When the grievance committee is unable to handle the issue, it is forwarded to the university level. It was observed that the majority of complaints are resolved at the beginning.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | https://sncollegenattika.ac.in/#! |

## 2.6 - Student Performance and Learning Outcomes

**2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

The goal of outcome-based learning is to maximize students' knowledge and abilities. Despite the University of Calicut designing the program syllabi, the college hasdeveloped a

number of methods to help pupils become acquainted with and achieve the goals. By delivering the curriculum in a creative manner, the College Council and IQAC have taken the initiative to establish the POs, PSOs, and COs of the various programs offered at our college. The college website features POs, PSOs, and COs, making it easier for potential students to access them when applying for admission to the program. It also raises awareness among parents and staff. It also raises awareness among parents and staff. During the first week of the program, faculty members provide a summary of POs, PSOs, and COs to the students. Bridge and enrichment courses are offered in order to achieve the program's objectives. To achieve all of the course outcomes, discussions are undertaken on how to best enable the curricula to be imparted. In order to transmit subject information and assess the results, teaching plans are reviewed and assessed in order to maximize outcomes. At the conclusion of the program, feedback is gathered to evaluate the level of achievement.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://sncollegenattika.ac.in/#! |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The University of Calicut focuses on evaluating and enhancing academic outcomes through ongoing assessment methods for both UG and PG programs. The assessment includes Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO). The progression of students to higher education and their placement in organizations serve as indicators of program achievement. To assess students' performance, the university utilizes various methods such as examinations, written assignments, paper presentations, oral exams, and fieldwork. The overall performance of students in a program is calculated by considering the total scores in their courses, yielding program-specific outcomes. Academic initiatives involve applying theoretical knowledge to real-world situations through a well-structured syllabus. The syllabus equips students with

tools for critical examination, hypothesis creation, result assessment, and logical inference. Academic members play a crucial role in supervising and improving student performance. Project evaluation involves Viva, which assesses teamwork, communication, presentation skills, and language proficiency. In-class tests, assignments are part of ongoing assessment, graded based on content quality, authenticity, and timely submission. Additionally, student feedback on the curriculum helps determine the extent to which goals are achieved, enabling adjustments to teaching methods to better support goal attainment.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | https://sncollegenattika.ac.in/#! |

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

**422**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | [View File](#) |
| Upload any additional information | [View File](#) |
| Paste link for the annual report | Nil |

### 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sncollegenattika.ac.in/SSS

### RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**Rs 18.46000**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**10**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**4**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | https://serb.gov.in/page/english/power_grants |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Sree Narayana College, Nattika is a prime institution in the coastal area of Thrissur. It stands for the uplift of the society and works with vision "Enlightenment through Education. In the year 2022-2023 Sree Narayana college, Nattika raised to new heights in research. with chemistry department added with research center and five research guides were registered under the research Centre. Dr. Binitha V. S. and Dr. Nithya Narendran from the department of Zoology and Dr. Vidhu Johnson from Economics department were also recognised as research guides . The institution was approved asDBT-STAR funded college.The national seminar "APMCT 2023" in collaboration with Polymer Board of India – Trivandrum Chapter and a symposium "Arogya Mela" in collaboration with Nattika Grama Panchayath, Health Department and Thalikkulam Gramma Panchayath, seminar series "PARAMPARA" in the academic year 2022-23, new series of seminars- "Nobel Laureates" & "Gnosis"- A multidisciplinary Seminar Series by PG students, Science Exhibitions all added the path towards innovations .The workshops on budget analysis, Human rights, Entrepreneur Developments and Career Orientation classes along with which chapters of TMA and JCC were introduced . IIC was formed and programmes were also conducted . Programs based on traditional knowledge exchange were also conducted .**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sncollegenattika.ac.in/Gallery |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

14

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

2

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | https://sncollegenattika.ac.in/ResearchPrograms |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

| 8 |
|---|

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

| 9 |
|---|

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The institution actively involved in community activities by collaborating with local bodies and Calicut university as part of academic curriculum demands for a CUSSP program which is mandatory for every undergraduate courses . In addition to which the institution also have extracurricular bodies such as NSS,NCC, UBA, SWACH BHARATH andBhoomithra club . Each department has their own collaborations ,the college conducts arogya mela ,exhibitions, free medical camp ,the NSS and NCC units annualy conducts blood donation camp and thereby maintains a link with IMA and ablood donation directory is present. In association with agriculture department training programs were conducted for farmers and selected members in the ward .The students are active with palliative care activities and community based management programs under UBA.The students are engaged with projects in association with panchayah like , ecorestoration programs ,surveys and are associated with biodiversity board there by students are made to think about**

their environment and problems of day to day life .The trained
students were made to interacts with the social ecosystem and
they support the kudumbasree units in many training
programs.Departments provide consultancy services like water
testing ,plant identification , vermicompost preparation and
many agricultural practices .

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/Gallery |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

**2**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**9**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**400**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**28**

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**12**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college campus is 25 acres with a built-up area of 8,528.56 square meters.
- The college offers 9 UG, 8 PG, 1 integrated program, and 2 research programs.
- There are 42 classrooms, 14 laboratories, 11 examination halls, 3 computer labs, one sick room, 4 research rooms, 2 museums, 3 seminar halls, one open-air auditorium, one central library, outdoor playgrounds, a canteen, a women's hostel, and two security rooms to support the entire academic needs of UG, PG, and research programs.
- All classrooms are well-ventilated, furnished with green, black, and white boards, and equipped with adequate furniture.
- The examination halls are equipped with CCTV facilities.
- In addition, IQAC, NCC, NSS, Alumni, Chief Examiner's Office, Counseling Cell, and PTA rooms are arranged.
- There are eight ICT-enabled rooms, including classrooms, laboratories, and seminar halls.
- A language lab is set up to improve the language proficiency of students.
- The college has a central library with an area of 6061

- square feet and a collection of 47,003 books, 10 periodicals, 6 dailies, and 16 journals.
  - The science departments have facilities such as Optics and Spectroscopic Darkrooms, an Instrumentation Room, a Tissue Culture Room, a Herbarium, an Herbal Garden, a Star Plant Corner, an Organic Farm Zone, a Zoological Museum, and a Chemical and Specimen Preparation Room.
  - The mathematics and physics departments have separate computer labs with 5 computers.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.sncollegenattika.ac.in/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The institution has adequate facilities for sports and games, gymnasium, and yoga. The total area of play ground is 7000 m2 . Play ground has provision for multipurpose games such as Athletics, Cricket, Handball and Football. An outdoor volleyball court is also there in the campus. College has Kabaddi mat facility for practicing Kabaddi and a Concrete Cricket net facility for practicing Cricket. College has a Health and fitness center which include a 10 station multi gym and equipment for cardio workout.

- Extracurricular activities are given due importance, and the college has garnered numerous achievements in dance, music, drama, and literary events, winning prizes in inter-collegiate and national-level contests. The open auditorium serves as a platform for cultural activities, and the college union organizes cultural events, debates, and literary activities.

- The academic calendar allocates space for the Arts Festival, exhibitions, and sports. The Arts Club, Music Club, Debate Club, and Media Club actively function, stimulating respective events. College Day and department-level association activities showcase student talents.

Cultural and traditional events are organized on special occasions. The Director of Physical Education facilitates sports and games on campus, earning accolades at the university and national levels.

- Cricket, football, kho-kho, boxing, kabaddi, badminton, volleyball, softball, baseball, yoga, athletics, handball, and throwball are all trained on campus. A gymnasium and yoga center are provided for students, along with playing kits for carom board, chess, cricket, football, throwball, shot put, javelin throw, and discus throw. The Department of Physical Education and the Sports Club coordinate all sports-related activities.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.sncollegenattika.ac.in/ |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**12**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.sncollegenattika.ac.in/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View File](#) |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**4.86025**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Upload audited utilization statements | [View File]() |
| Upload Details of budget allocation, excluding salary during the year (Data Template | [View File]() |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- ○ **The College Library Complex is situated in a separate building, boasting a serene atmosphere across a spacious area of 6061 sq. ft., spread over two floors. Managed efficiently, the library employs the Libsoft 4.1 version, a comprehensive library software package designed for seamless management. This multi-user package encompasses various aspects of library administration.**

- ○ **Utilizing the Libsoft 4.1 version, the library manages member entry and exit efficiently through a Gate Register system, employing barcoded ID cards to record dates and times. Book arrangement follows the Dewey Decimal Classification (DDC) Scheme for easy access and organization.**

- ○ **An e-library is established within the complex, equipped with 20 computer systems. Here, readers can access a wide array of resources, including books, journals, novels, articles, and other information available online, all at no cost. Additionally, students benefit from accessing N LIST of INFLIBNET and OPAC (online public access catalogue), facilitating remote access to online titles.**

- ○ **Further enhancing its services, the library offers open access initiatives, providing access to platforms like e Page ShodhSindhu, OJAS, Shodhganga, Shodhgangotri, and e-PG Pathshala, catering to postgraduate courses.**

- The library's collection is diverse, boasting 47,003 books, 10 periodicals, 16 journals, and 6 dailies. Notably, it includes a separate collection of books tailored for competitive examinations, a reference section housing 9 Braille books, and a dedicated section for the complete works of Sree Narayana Guru.

- A robust advisory committee oversees the library's operations, ensuring its continual improvement and relevance to the academic community.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | [https://www.sncollegenattika.ac.in/](https://www.sncollegenattika.ac.in/) |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | [View File](#) |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.28355

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**28963**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The institution has remarkably developed its ICT facilities in recent years and has planned to purchase some more to augment the existing facilities through RUSA fund in the coming years.
- All Departments are provided with Desktop systems and Wi-Fi.
- Teachers use Laptop computers because of their portability and as they facilitate ICT enabled classes.
- The bandwidth of Internet connection has been raised from 50 mbps to 100 mbps in 2018. The Institution has one Common Computer Lab which was set up using UGC's Additional Grant to Covered Colleges.
- It functions with 22 computers connected through N-Computing LAN and Wi-Fi facilities.
- All the Departments have LCD projectors and accessories for engaging ICT enabled classes. The Seminar Halls are also provided with LCD Projectors.
- The IQAC Room has one computer with well-equipped ICT facilities.
- The Common Computer Lab has NMEICT Connection of the MHRD.

- ○ **Other labs, all departments, library, Language Lab, and seminar halls have internet connection with a bandwidth of 100 mbps. E-Learning Room was set up with the FIST Assistance.**
- ○ **It has a Video-Conferencing unit with internet facility. The institution has integrated technology augmentation in all its future activities.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://www.sncollegenattika.ac.in/](https://www.sncollegenattika.ac.in/) |

## 4.3.2 - Number of Computers

**190**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| List of Computers | [View File](#) |

| 4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | [View File](#) |
| Details of available bandwidth of internet connection in the Institution | [View File](#) |

## 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**9.58821**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Audited statements of accounts | [View File](#) |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File](#) |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The institution ensures transparency and efficiency in maintaining and utilizing its facilities, with a subcommittee RDC for infrastructure maintenance, which regularly engages in discussions with the Planning Board, comprising the Principal, HODs of all departments, IQAC Coordinator, and office superintendent of Sree Narayana College, Nattika.
- Adequate procedures are in place for the proper and optimal employment of infrastructure, with timely upgrades and appropriate maintenance guided by this committee.
- Support from the PTA and Alumni facilitates the development of infrastructural facilities.
- Stock and maintenance registers, along with logbooks for major equipment, are kept in all labs and verified by department heads.
- The Library Advisory Committee actively contributes to the smooth functioning of the library, conducting annual stock verification.
- The IT support cell ensures proper maintenance of ICT and related facilities, outsourcing professional services for repairs, maintenance, extensive renovations, and new installations.
- Updating the institutional website is overseen by the Website Upkeep committee. Optimal utilization of facilities for the benefit of institutional stakeholders and the public is ensured.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.sncollegenattika.ac.in/ |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**885**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

**148**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| | |
|---|---|
| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Link to Institutional website | https://sncollegenattika.ac.in/#! |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**743**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**743**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

39

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

137

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

**government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**24**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**6**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**An Election Committee, overseen by the Discipline Committee, is responsible for conducting the elections.Election to the**

college union for the year 2022-23 was held on 8-11-2022 in parliamentary mode. An oath-taking ceremony was held on 19-11-2022. The college union was named KALANDHIKA. The office bearers of the college union for the year 2022-23 are as follows.Chairperson: Advaid T M,Vice Chairperson: Neha I N,General Secretary: Sreenandan C J,Joint Secretary : Athulya K,Fine Arts Secretary: Prithviraj,UUC: Kishore P S,UUC: Abhinand,Student Editor: Hamjath,General Captain: Abhinav C N,First-Year UG Representative: Neha,Second-Year UG Representative: Hilda Deyona,Third-Year UG Representative : Abhijith,PG Representative : Rejina E R.Student participation in academic and administrative bodies empowers them, fostering the development of leadership skills and executive abilities. Members of the Students' Council serve as representatives of the student community in various academic and administrative bodies, including the IQAC, Library Committee, Anti-Ragging Committee, Student Grievance Redressal Committee, Women's Study Centre, ICC, Canteen Committee, and Hostel Committee.Moreover, students actively engage in numerous clubs and associations such as the Quiz Club, Tourism Club, Music Club, English Club, Science Club, Nature Club, Bhoomithrasena, and Farm Club. Collaborating with the NSS and NCC on socially significant matters, students willingly undertake entrusted responsibilities.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/Studentscouncil |
| Upload any additional information | View File |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

51

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**There is a registered Alumni Association(TSR/CA/28/2021) functioning in the college which contributes significantly to the development of the institution.Mathematics alumni meet - Ganitham 2023 was conducted on 19th March 2023 at 2 p.m. in the college seminar hall. Mr.Ramesh Karinthalakkoottam (Kerala Folklore Academy Award Winner) was the chief guest . Retired teachers Smt. M R Subhashini, Smt.V P Asa Anila, Shri. C K. Unnikrishnan , Smt. Parvathy M. and association secretary Kum. Sreedevi M.P. extended their felicitations. Three prominent alumni and P G and U G toppers were honored in the programme. There were gatherings of many Alumni batches during the year. Various Endowments are being initiated by the Alumni.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/Alumni |
| Upload any additional information | View File |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sree Narayana College,Nattika ,Thrissur establishedin 1967 is functioning in accordance with the vision, mission and core values for the upliftment of society and to equip the students as a responsible individual .The Institution epitomizes the Vision of the college to create humanistic society by delivering quality education to all. The institution's Perspective Plan -Vision 2030 provides strategies for development at Teaching,learning, research, co-curricular and infrastructure levels in a systematic and phased manner.The college works based on the action plan of IQAC which is in accordance with the vision of college . The Staffs of the institution play a decisive role in the institutional policy as they are the conveners of all the committees. The IQAC serve as the leading and driving force of the college . Student Council works under the guidance of a Teacher . Mutual responsibilities enthrusted in teaching and non teaching members ensure the smooth functioning of departments. The institution involves a vibrant alumni with retired staff act as steering force for the college development. The governance includes the Management, the College Council comprising the Principal, Heads of the departments and nominated members and office superintendent ;the college also has a, Staff Association, and Parent teacher association.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://sncollegenattika.ac.in/visionandmission |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management at the top of the pyramid, monitors the entire institution while providing space for strategy of decentralisation and participation. The institution has college council as a decision making body ,as per the suggestions and need ofIQAC an academic committee , co-curricular and extra curricular commitee for students, greivance cell is functioning , student council is active, women cell is working an internal

complaint committee is also working in the college .In order to equip the faculty and students for the new mode of teaching , webinars and training sections were conducted by the IQAC of the institution . A multitier committee system functions in the college .The Principal and IQAC coordinator designs the various curricular and extracurricular committees based on the UGC norms and the necessity for the sucessful functioning of the institution and the staff coordinators along with student volunteers lead the extracurricular activities as an initiative from the students and benefit of society.A well designed PTA is functioning in college for the benefit of students and institution retired teachers also play a significant role along with the Alumni .the office superintent serves and control the financial matters along with the Principal of the college .

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/!!https://sncollegenattika.ac.in/Committees |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IQAC constituted as per the norms of UGC .plan for the next five years and also make a swot analysis of previous plan in the begining and end of academic year. Attained strategies during 2022-2023includes attainment of new course,starting of a vocational course, certificate course, applying for funded programmes ,every year the vision is modified with the attained and incomplete plan.The Vision of college is envisaged to each department and the action plan of the department is based on the vision and plan of the college . As our college is affiliated to University of Calicut the academic strategic plan deployment is in par with the norms of the University of Calicut.Academic committee prepare an academic calender based on the University academic calender .Internal assessment and monitoring of students by seminar, assignment to gauge students' coursespecific achievements ,Research and Development were conducted .Research activities are promoted by inclusion of students in research oriented projects that aim to address basic as well as applied aspects of the subjects.Remedial classes ,counselling sessions PTA interactions and Alumni discussions were all conducted for the students . Students have

the oppurtunitiy to express there grievances through grievance redressal cell and the ICC is active in college

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | [View File](#) |
| Paste link for additional information | https://sncollegenattika.ac.in/actionplan2223 |
| Upload any additional information | [View File](#) |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is affiliated to University of Calicut and is under the management of Sree Narayana Trusts, Kollam, Kerala. The Secretary of Sree Narayana Trusts, is the Manager of the college. a Regional Development Committee is a representative body of the management at institution level. The Principal is the head of the institution and in charge of administration . The college council, a statutory governing body of the college, consists of the Principal, all Heads of Departments, the office Superintendent, Librarian and two elected members from among the teaching staff. IQAC monitors both academic and non-academic activities and ensures the quality culture of the institution. PTA is a mandatory body with the Principal as the President, an elected teacher as Secretary, an elected parent as vice-president,elected teachers and parents as members of the executive committee all parents and teachers are members.Students Council, a body of the students elected in the Parliamentary mode lead the co-curricular activities. Alumni Association and RETINA, also function, though without any administrative powers. Besides, this there are statutory and non-statutorycentres, committees and clubs for student welfare.Appointment of staff both teaching and non- teaching is made by management as per the rules and regulation og government .

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/IQAC#! |
| Link to Organogram of the institution webpage | http://sncollegenattika.ac.in/qualitypolicy |
| Upload any additional information | View File |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Sree Narayana College, Nattika a Government aided college,all Government initiated welfare schemes for Government employees are enjoyed by the staff of this college.Funds from Goverment agencies Duty leave to attend training Programmes/ Orientation/ Refresher/Workshop/Seminar/Exam as per Government rules are availed .Group Insurance Scheme ,State Life Insurance Provident Fund,Medical Reimbursement Accident Insurance,15 days of casual leave to the teaching staff and 20 days for non-teaching staff 20 Half pay leave or ten days commuted leave per year for staff ,Leave on Loss of Pay for Higher Studies, to join spouse, medical leave ,Six months Maternity Leave .Grace time for lactating mothers, Paternity Leave ,Gratuities, Pension and are sanctioned as per the state government policies .In addition to these, facilities provided such as:Lab Facility to conduct research.,Refundable advance to guest faculty from**

**PTA.Professional development programs ,10 books at a time from the Library are also provided to the faculties for their career development.Honouring of merit for excellence in academic and other fields serve as a boosting facors to both teaching and non teaching staff ,Cooperative store ,Ladies hostel,Canteen ,Staff Association,Sick room,Vehicle Parking ,Drinking Water ,Computer Centre and Reprographic facilities ,Wifi in campus all these are benefitted to staff of the college .**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/IQAC#! |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**3**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**7**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**19**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The Institution has a three-tier mechanism for evaluating the performance of the teachers. The students are provided with an opportunity to evaluate the performance of the teachers**

annually. It is done online through the Google form. The parameters evaluated in the rating scale are all-inclusive. The Heads of the Departments hand them over to the Principal. The performance of the Heads of the Departments is assessed by the Principal. Teacher's Self-Appraisal Form is a mandatory process. The PBAS(Performance Based Appraisal System) is an assessment on the activities pertinent to the creation and dissemination of knowledge apart from the teaching learning process. The PBAS form is then handed over to the Head of the Department who hands it over to the IQAC. This is used for the Career Advancement of teachers. Academic and Administrative Audit take stock of the performance of the duties bestowed upon the teaching and nonteaching staff. The duly furnished academic audit, which stands as witness to the excellence of the department and administrative section is evaluated by IQAC and recommends the suggestions for improvement. The non-teaching staff keeps a personal resister to record their performance in work. This is periodically checked by the Principal and IQAC .

| File Description | Documents |
| --- | --- |
| Paste link for additional information | https://sncollegenattika.ac.in/actionplan2223 |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution receives financial assistance mainly through bank accounts of the Principal and debited through cheque. The head accountant does the primary internal auditing. The cash book prepared by the H.A is verified by the office superintendent and countersigned by the principal. External auditing is conducted regularly by the audit wing of the Directorate of Collegiate Education and the Accountant General. Management conducts an internal auditing every year. The statement of expenditure of each fund with all bills and receipts are given to authorized chartered accountants for preparation of Utilization Certificate. All Grants obtained to individuals are initially submitted to an external chartered accountant. The Statement of Expenditure endorsed by the auditor along with the Utilization Certificate and other

documents are further verified by the Head Accountant.At the time of the retirement of Principals, the financial transactions during her/his tenure is further verified by the Deputy Directorate of Collegiate Education. With the implementation of EAT module of Public Financial ManagementSystem (PFMS) by the central government, filing of expenditure,transferring funds, advances and settlement of all government funds are done through PFMS. Audit objections are settled by the office with the help of the auditor appointed by the management.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/#! |
| Upload any additional information | View File |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**14.36404**

| File Description | Documents |
|---|---|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial resources are mobilized and utilized under the guidance of the College Council, IQAC, Planning Board and Purchase Committee. As the institution is recognized under 2f & 12B of the UGC act of 1956, grants are availed from UGC, DST-FIST and RUSA for all major developmental activities like renovations, academic resources and infrastructure such as lab equipment, computers and sports facilities.

Governmental funds are received from departments like KSCSTE, Agriculture, Forest, Women's Commission, and Rural Development for academic activities. The college being a Government grant-in aid institution, salary of teaching and non-teaching staff is from the Government exchequer.

NSS and NCC receive Central/State Government funding for conducting various activities. Cultural Fund, Fund for Sports, Fund for Computer facilities, Fund for College Magazine and PTA funds are collected during the admission and utilized for the betterment of facilities for students.Management funds for the building and maintenance of infrastructure.From Alumni and philanthropists funds are available for Endowments and Scholarships. We request major industrialists of the locality for assistance.Staff also provide financial assistance, especially to the financially and socially backward students.Infrastructure like halls and ground are given for Conducting PSC examinations and games respectively levying a nominal fee.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/#! |
| Upload any additional information | View File |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As per the action plan of IQAC Bridge Courses of 15 hourwere conducted for the new entrants at the Undergraduate level to acclimatize the students with the higher education scenario in their respective disciplines. It will provideconfidence and cement the cognitive gap between secondary and higher education levels. A detailed syllabus and course outcome is made for the course. There will be interactive sessions and an internal examination designed by the respective departments which is compulsory for all students. Students weregiven motivation classes and classes on the prospects of higher education . Apart from the core subjects, preparatory classes are given in English language communication also. Students are expected to develop an understanding of the grammatical structures, vocabulary build-up, writing skills, creative and critical thinking. Interactive sessions are conducted through the

**language lab.**

**Induction Programme is conducted to make the incumbents acclimatized to their environment. It aims to familiarise them to the ethos and culture of the institution and help them build bonds with other students and faculties andthe incumbents learn about the institutional policies, processes, practices, culture and values, and their mentor groups are formed. All the academic and allied activities are introduced to them.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/#! |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**The IQAC continuously reviews the teaching-learning process in the institution and make improvements. The Institution brought about significant reforms in the teaching-learning process, two remarkable loci being, sncn e-learning andMOODLE Platform .All auxillaryclasses were offered through thesingle platform in audio, video and text formats. Its simple interface, and user-friendly features, made the learning comfortable and easy for the students. It facilitated both blended and fully online learning. All teaching-learning activities like lectures, study materials, tests, assignments, and grading were done through its built-in features and external collaborative tools.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sncollegenattika.ac.in/IQAC |
| Upload any additional information | View File |

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for** | **C. Any 2 of the above** |
|---|---|

**improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://sncollegenattika.ac.in/IQAC |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The college has initiated measures for creating awareness on a range of gender based issues- making them aware of the way society thinks about gender, and how to redefine the assumptions made from the traditional view on the roles of men and women. Gender sensitization was handled effectively by various speakers who opened up new perspectives of gender equity. Anti-ragging committee and Anti-ragging Squad, formed as per the U.G.C. guidelines, make sure that there are no instances of ragging anywhere on the campus. The college provides separate common rooms and wash rooms for girls. A sickroom equipped with first aid facilities, water filter especially for girl students where they can relax when there is any physical indisposition. Incinerators are set up for napkin disposal in bathrooms in college and hostel. Hostel facility for women students and teachers. The college hostel and campus is guarded by security men. Day care was set up with UGC assistance for kids of teaching/no-teaching staff and students. Girls and boys are given equal opportunities in cultural festivals, sports, and every other activity conducted in the college.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | http://sncollegenattika.ac.in/actionplan |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.sncollegenattika.ac.in/bestpractice |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy            Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**The college has taken significant steps towards implementing the eco-friendly practices through handling the solid waste responsibly and cost effectively.**

**Our college has placed waste bins in all blocks. In the college dry leaves littered from trees piled every day in the back courtyard poses a threat of reptiles. The Thumboormoozhy model waste disposal plant erected under Haritha keralam project, is a solution to this problem. Food waste and vegetable peels from the canteen are mostly utilized in biogas plant installed near the canteen. Incinerators are installed in the common toilets and hostels for the disposal of sanitary napkins**

**Liquid waste consists of wastewater from washing and liquid chemicals from laboratories. The institution has effective drainage system and pits wherever necessary.**

**The defective electronic equipment is repaired and electronic wastes such as parts computers, printers, batteries are collected and handed over to scrap dealers for safe disposal**

**Harmful organic solvents from the chemistry lab are used for extraction of organic compounds and for eluting the pure components from a column in column chromatography. In both the cases we can recover the components on evaporating the solvents by using roto-evaporator and thus we could minimize the hazardous waste disposal to environment**

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

**A. Any 4 or All of the above**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | D. Any 1 of the above |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** | A. Any 4 or all of the above |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Policy documents and information brochures on the support to be provided | [View File](#) |
| Details of the Software procured for providing the assistance | [View File](#) |
| Any other relevant information | [View File](#) |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**College takes all efforts to contain students from different backgrounds with due respect and dignity. College follows all the norms by the University to admit students from all categories to its UG and PG programmes. No discrimination is made based on the caste and socioeconomic status. They are treated well both at college and hostel. The common college uniform indicates that all are same in the campus and there is no differentiation based on socio economic status. A well-organized system for mentoring exists in the institution. Mentors give special attention to their wards and, on identification of any problem; they give proper guidance to their mentees and send them for further counselling if needed. Antiragging cell, Grievance Redressal cell, Discipline committee etc, different cells in our college together initiating inclusive environment in the campus. For the harmony and unity of the students, the institution celebrates the days of religious, environmental, cultural, and spiritual values to inculcate environmental consciousness, human values, and cultural and gender equity among the students and staff.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | [View File](#) |

**7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens**

The institution was founded in the name of Sree Narayana Guru whose philosophies and teachings still remain unparalleled in the ethos of Kerala. Institution aims on establishing constitutional values and rights by arranging different programmes. Values were considered more precious than wealth. The staff and students of the institution are trained guided and motivated to be good and committed citizens. The celebration of Independence day, Republic day, create awareness on their sacrifice for their mother land. Observance of women's day creates awareness on the need for respecting such groups. Through the activities of NSS and NCC, students are moulded for serving the society and are inspired to be committed citizens of tomorrow. Through gender sensitisation programmes students are made aware of their self and also to guide other women to meet the challenges of life. Anti-Narcotics cell conducted an awareness programme about the ill effects of narcotics. Constitution day was celebrated to remember the valuable contributions made by many great leaders and freedom fighters of the country.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://www.sncollegenattika.ac.in/bestpractice |
| Any other relevant information | https://www.sncollegenattika.ac.in/bestpractice |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution is committed to inculcate a value system in the students, teach them respect differences, and be the proud proponents of the philosophies of the great Indians. Republic Day, Independence Day are celebrated to create national consciousness and patriotism in the minds of students. The birth anniversary of Srinivasa Ramanujan is celebrated as National Mathematics Day on December 22nd. International yoga day is observed to highlight how yoga can bring peace and happiness to body and mind. To make the students more ecofriendly the departments observe World Environment day, Ozone Day, wildlife week, World pollution prevention day etc. To impart the importance of health the college observe International day of yoga, International day against drug abuse, World Aids day etc. A lecture series was organised on behalf of Nobel Prize winners by the Research and Publications Committee to create awareness among the students about the Nobel Prize Winners of 2022 and their achievements at different faculties of Science and Literature. The Departments, NSS and NCC observe reading week, Gandhi jayanthi, National Statistics day, Science week etc by organizing different programmes.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**BEST PRACTICE 1**

**PARAMPARA -"Spectrum of developments: Innovations and challenges"**

**OBJECTIVE OF THE PRACTICE**

**Fostering a collaborative platform for students and faculty to engage with esteemed scientists and experts.**

**THE CONTEXT**

**Enriches students' understanding within their disciplines and cultivates essential traits such as research awareness, confidence, and leadership qualities.**

**THE PRACTICE**

**This series offers a unique opportunity for attendees to delvelop into insightful talks on diverse topics delivered by experts in their respective fields.**

**EVIDENCE OF SUCCESS**

**Students develop their research and presentation skills, receiving invaluable feedback and guidance from industry leaders.**

**PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED**

**Financial assistance**

**BEST PRACTICE - II**

**PALLIATIVE CARE UNIT IN THE COLLEGE**

**OBJECTIVE OF THE PRACTICE**

To give guidance to student volunteers to develop the skills and knowledge of palliative care to improve the behaviour of students towards patients.

**THE CONTEXT**

This will help raise its importance in providing comfort and support to patients with life-limiting illnesses

**THE PRACTICE**

Alpha Palliative Care is the forerunner in the field and it is situated in our Block Panchayat. Students are given training by Alpha and students visit houses of palliative cae patients with the Alpha staff.

**EVIDENCE OF SUCCESS**

The tireless efforts of the organizers, volunteers, and the overwhelming support of the community made this event a truly heart-warming and inspiring experience.

**PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED**

Students need intensive training to engage in palliative careand excessive feeling of empathy may create problems.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://sncollegenattika.ac.in/bestpractice |
| Any other relevant information | https://sncollegenattika.ac.in/bestpractice |

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

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DICE – Development through Institution-Community Engagement

Upliftment of the rural community of the coastal area is one of
the top-most priorities of the Institution. There has always
existed a strong bond between the college and the society. With
the onslaught of the pandemic both have experienced the
importance and power of this collaboration. The Institution has
conducted 15programmes in 2022-23 in collaboration with the
Local Administration for mutual benefit. All these activities
aim to assist community development as well as to promote
social learning among the students and teachers of the
Institution, and to ensure Leadership, community and team
building skills in students. It provides civil education to
students, creating a healthy intellectual environment for them.
The concept of Social Lab gets materialized in the process.

The Institution's focus is on the following 8 areas to help the
local administration in community development and provide
learning experiences for the students and the members of the
faculty in return:

    o  Rural development
    o  Community Services and Charity
    o  gender equality
    o  women empowerment
    o  environmental sustainability
    o  Values & Respect for our Culture
    o  Learning the modus operandi of Rural and local
       Institutions

Programmes under DICE are organized by the joint committee of
LSGD and the College.
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| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

1. Strengthening of Undergraduate Education through DBT STAR Scheme

2. Infrastructure development through RUSA

3. Seminar Series "Parampara" with Artificial Intelligence as thrust area

4. Training in OBE for better measurable outcome in all programmes

5. More departments to be enhanced as Research Centres

6. More activities under DICE.

7. Formation of Palliative club and Certificate course for all First year undergraduate students.

8. More gender sensitization programmes.

9. Awareness programmes on Indian Knowledge System.

10. Expand the activities of Unnat Bharat Abhiyan

11. More MoUs with Institutions of Repote and NGOs.

12. More facilities in sports.