

**SREE NARAYANA COLLEGE, NATTIKA**  
**Annual Self-Assessment for the Performance Based Appraisal System (PBAS)**  
(To be completed and submitted at the end of each assessment year)

As per UGC IV Amendment No. 285 dt. 11<sup>th</sup> July 2016  
Session / Year

**PART A: GENERAL INFORMATION**

1. Name (in Block Letters) :
2. Father's Name :
3. Department :
4. Current Designation & Grade Pay :
5. Date of last Promotion :
6. Which position and grade pay are you  
an applicant under CAS ? :
7. Date of eligibility for promotion :
8. Date and Place of Birth :
9. Sex :
10. Marital Status :
11. Nationality :
12. Indicate whether belongs to  
SC/ST/OBC Category :
13. Address for correspondence (with Pincode) :
14. Permanent Address (with Pincode) :
- Telephone No :
- Email :

**15. Academic Qualifications (Metric till post-graduation):**

| <b>Examinations</b> | <b>Name of the Board/University</b> | <b>Year of Passing</b> | <b>Percentage of marks obtained</b> | <b>Division/ Class/ Grade</b> | <b>Subject</b> |
|---------------------|-------------------------------------|------------------------|-------------------------------------|-------------------------------|----------------|
| SSLC                |                                     |                        |                                     |                               |                |
| Pre Degree          |                                     |                        |                                     |                               |                |
| BSc                 |                                     |                        |                                     |                               |                |
| MSc                 |                                     |                        |                                     |                               |                |
| NET-JRF             |                                     |                        |                                     |                               |                |

**16. Research Degree (s):**

| <b>Degrees</b> | <b>Title</b> | <b>Date of Award</b> | <b>University</b> |
|----------------|--------------|----------------------|-------------------|
| M.Phil         |              |                      |                   |
|                |              |                      |                   |

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|------|--|--|--|
| Ph.D |  |  |  |
|------|--|--|--|

17. Appointments held prior to Joining this institution:

| Designation | Name of employer | Date of |         | Salary | Reason of leaving |
|-------------|------------------|---------|---------|--------|-------------------|
|             |                  | Joining | Leaving |        |                   |
|             |                  |         |         |        |                   |
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18. Posts held after appointment at this institution:

| Designation | Department | Date of actual Joining |    | Grade |
|-------------|------------|------------------------|----|-------|
|             |            | From                   | To |       |
|             |            |                        |    |       |

19. Period of teaching experience: P. G. Classes (in years):  U.G. Classes (in years):

20. Research experience excluding years spent in Ph. D. (in years):

21. Fields of Specialization under the Subject /Discipline

(a)

(b)

(c)

22. Academic Staff College Orientation/Refresher Course attended:

| Name of the Course /Summer School | Place | Duration | Sponsoring Agency |
|-----------------------------------|-------|----------|-------------------|
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**PART B: ACADEMIC PERFORMANCE INDICATORS**

**Session / Year**

**CATEGORY I: TEACHING LEARNING AND EVALUATION ACTIVITIES**

|                     | <b><u>Category I A . Direct Teaching</u></b><br><b>(Max Score 70)</b> | <b>Actual score</b><br><b>(Actual hours spent per</b><br><b>academic year ÷7.5)</b> |
|---------------------|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| 1                   |                                                                       |                                                                                     |
| 2                   |                                                                       |                                                                                     |
| 3                   |                                                                       |                                                                                     |
| <b>Total</b>        |                                                                       |                                                                                     |
| <b>Score Max.70</b> |                                                                       |                                                                                     |

|   | <b><u>Category I B. Examination duties (question paper setting,</u></b><br><b><u>Invigilation, evaluation of answer scripts) as per allotment</u></b><br><b>(Max Score 20)</b> | <b>Actual score</b><br><b>(Actual hours spent per</b><br><b>academic year ÷10)</b> |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| 1 |                                                                                                                                                                                |                                                                                    |
| 2 |                                                                                                                                                                                |                                                                                    |
| 3 |                                                                                                                                                                                |                                                                                    |
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| Total        |  |  |
| Score Max.20 |  |  |

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|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
|                                               | <b><u>Category I C . Innovative Teaching - learning methodologies, updating of subject contents/courses, mentoring etc</u></b><br>(Max Score 10) | <b>Actual score</b><br>(Actual hours spent per academic year ÷10) |
| 1                                             |                                                                                                                                                  |                                                                   |
| 2                                             |                                                                                                                                                  |                                                                   |
| 3                                             |                                                                                                                                                  |                                                                   |
| 4                                             |                                                                                                                                                  |                                                                   |
| 5                                             |                                                                                                                                                  |                                                                   |
| <b>Total</b>                                  |                                                                                                                                                  |                                                                   |
| <b>Score Max.10</b>                           |                                                                                                                                                  |                                                                   |
| <b>Category I G. Total (1a+1b+1c) Max.100</b> |                                                                                                                                                  |                                                                   |

## **CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                   |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>SL</b> | <b><u>Category II A. Student related co-curricular, extension and field based activities.</u></b><br><br>(i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc<br><br>(Maximum API Score 15) | <b>Actual score</b><br>(Actual hours spent per academic year ÷10) |
| 1         |                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                   |

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| <b>Total</b>        |  |  |
| <b>Score Max.15</b> |  |  |

|    |                                                                                                                                                                                                                                                                                                       |                                            |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| SL | <b><u>Category II B. Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities</u></b>                                                                                                     | <b>Actual score</b>                        |
|    | i). Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge / similar other duties that require regular office hrs for its discharge) (ii). Participation in Board of Studies, Academic and Administrative Committees<br><br>(Maximum API Score 15) | (Actual hours spent per academic year ÷10) |

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| <b>Total</b>        |  |  |
| <b>Score Max.15</b> |  |  |

| SL                                           | <u>Category II C. Professional Development activities</u><br>(such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)<br><br>(Maximum API Score 15) | Actual score<br>(Actual hours spent per academic year ÷10) |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
|                                              |                                                                                                                                                                                                                                                                                                                            |                                                            |
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| 5                                            |                                                                                                                                                                                                                                                                                                                            |                                                            |
| 6                                            |                                                                                                                                                                                                                                                                                                                            |                                                            |
| Total                                        |                                                                                                                                                                                                                                                                                                                            |                                                            |
| Score Max.15                                 |                                                                                                                                                                                                                                                                                                                            |                                                            |
| Category II G. Total (II a+II b+II c) Max.45 |                                                                                                                                                                                                                                                                                                                            |                                                            |

### **CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS**

| <b>Category</b> | <b>Activity</b>                              | <b>Faculty of Sciences /<br/>Engineering / Agriculture<br/>/ Medical / Veterinary<br/>Science</b> | <b>Faculties of Languages /<br/>Humanities / Arts / Social<br/>Sciences / Library / Physical<br/>education / Management</b> | <b>Maximum score<br/>for University /<br/>College teacher</b> |
|-----------------|----------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| <b>III (A)</b>  | <b>Research<br/>Papers<br/>published in:</b> | <b>Refereed Journals as<br/>notified by the UGC</b>                                               | <b>Refereed Journals as notified by<br/>the UGC</b>                                                                         | <b>25 per<br/>Publication</b>                                 |
|                 |                                              | <b>Other Reputed Journals<br/>as notified by the UGC</b>                                          | <b>Other Reputed Journals as<br/>notified by the UGC</b>                                                                    | <b>10 per<br/>Publication</b>                                 |
|                 |                                              |                                                                                                   |                                                                                                                             |                                                               |
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| <b>TOTAL SCORE</b> |  |
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| <b>Category</b> | <b>Activity</b>                                                     | <b>Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences</b>                                                                                                                               | <b>Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education / Management</b>                                                                                                      | <b>Maximum score for University / College teacher</b> |
|-----------------|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| <b>III (B)</b>  | <b>Publications other than journal articles (books, chapters in</b> | <b>Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC</b>                                 | <b>Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC</b>                                 | <b>30 per Book for Single Author</b>                  |
|                 |                                                                     | <b>Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC</b> | <b>Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC</b> | <b>20 per Book for Single Author</b>                  |

|  |  |                                                                                                                                                                                               |                                                                                                                                                                                               |                                                          |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
|  |  | Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC                          | Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC                          | 15 per Book for Single Author                            |
|  |  | Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC | Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC | International –10 per Chapter<br>National – 5 per Chapte |
|  |  |                                                                                                                                                                                               |                                                                                                                                                                                               |                                                          |
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| <b>TOTAL SCORE</b> |  |
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| <b>Category</b>    | <b>Activity</b>           | <b>Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences</b> | <b>Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education / Management</b> | <b>Maximum score for University / College teacher</b> |
|--------------------|---------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| <b>III (C) (i)</b> | <b>Sponsored Projects</b> | <b>(a) Major Projects with grants above Rs. 30 lakh</b>                                | <b>Major Projects with grants above Rs. 5 lakh</b>                                                              | <b>20 per Project</b>                                 |
|                    |                           | <b>(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakh</b>              | <b>Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakh</b>                                            | <b>15 per Project</b>                                 |
|                    |                           | <b>(c) Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakh</b>                | <b>Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs</b>                                            | <b>10 per Project</b>                                 |
|                    |                           |                                                                                        |                                                                                                                 |                                                       |
|                    |                           |                                                                                        |                                                                                                                 |                                                       |
| <b>TOTAL SCORE</b> |                           |                                                                                        |                                                                                                                 |                                                       |

| Category           | Activity             | Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences | Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education / Management | Maximum score for University / College teacher |
|--------------------|----------------------|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------------------------------------------|
| III (C) (ii)       | Consultancy Projects | Amount mobilized with a minimum of Rs.10 lakh                                   | Amount mobilized with a minimum of Rs. 2 lakh                                                            | 10 for every Rs.10 lakhs and Rs.2 lakhs        |
|                    |                      |                                                                                 |                                                                                                          |                                                |
| 2                  |                      |                                                                                 |                                                                                                          |                                                |
| <b>TOTAL SCORE</b> |                      |                                                                                 |                                                                                                          |                                                |

| Category      | Activity                   | Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences | Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education / Management                   | Maximum score for University / College teacher                                                                                                                                      |
|---------------|----------------------------|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| III (C) (iii) | Projects Outcome / Outputs | Patent / Technology transfer / Product / Process                                | Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central / State Govt./Local Bodies | 30 for each International / 20 for each national level output or patent. Major policy document of International bodies - 30 Central Government – 20, State Govt.-10 Local bodies -5 |
|               |                            |                                                                                 |                                                                                                                            |                                                                                                                                                                                     |

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| <b>TOTAL SCORE</b> |  |  |

| <b>Category</b>    | <b>Activity</b>                                          | <b>Faculty of Sciences /<br/>Engineering / Agriculture /<br/>Medical / Veterinary Sciences</b> | <b>Faculties of Languages /<br/>Humanities / Arts / Social<br/>Sciences / Library /<br/>Physical education /<br/>Management</b> | <b>Maximum score<br/>for University /<br/>College teacher</b> |
|--------------------|----------------------------------------------------------|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| <b>III (D) (i)</b> | <b>Research Guidance M Phil</b><br><b>Degree awarded</b> |                                                                                                | <b>Degree awarded</b>                                                                                                           | <b>5 per candidate</b>                                        |
| <b>1</b>           |                                                          |                                                                                                |                                                                                                                                 |                                                               |
| <b>2</b>           |                                                          |                                                                                                |                                                                                                                                 |                                                               |
| <b>3</b>           |                                                          |                                                                                                |                                                                                                                                 |                                                               |
| <b>4</b>           |                                                          |                                                                                                |                                                                                                                                 |                                                               |
| <b>TOTAL SCORE</b> |                                                          |                                                                                                |                                                                                                                                 |                                                               |

| <b>Category</b> | <b>Activity</b> | <b>Faculty of Sciences /<br/>Engineering /<br/>Agriculture / Medical /<br/>Veterinary Sciences</b> | <b>Faculties of Languages /<br/>Humanities / Arts / Social<br/>Sciences / Library / Physical<br/>education / Management</b> | <b>Maximum score<br/>for University /<br/>College teacher</b> |
|-----------------|-----------------|----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
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| <b>III (D) (ii)</b> | <b>Research Guidance PhD</b> | <b>Degree awarded / Thesis submitted</b> | <b>Degree awarded / Thesis submitted</b> | <b>15/10 per candidate</b> |
|---------------------|------------------------------|------------------------------------------|------------------------------------------|----------------------------|
| <b>1</b>            |                              |                                          |                                          |                            |
| <b>2</b>            |                              |                                          |                                          |                            |
| <b>3</b>            |                              |                                          |                                          |                            |
| <b>4</b>            |                              |                                          |                                          |                            |
| <b>5</b>            |                              |                                          |                                          |                            |
| <b>TOTAL SCORE</b>  |                              |                                          |                                          |                            |

| <b>Category</b>    | <b>Activity</b>             | <b>Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences</b> | <b>Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education / Management</b> | <b>Maximum score for University / College teacher</b> |
|--------------------|-----------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| <b>III (E) (i)</b> | <b>Fellowships / Awards</b> | <b>International Award/Fellowship from academic bodies</b>                             | <b>International Award/Fellowship from academic bodies</b>                                                      | <b>15 per Award / 15 per Fellowship</b>               |
|                    |                             | <b>National Award/Fellowship from academic bodies</b>                                  | <b>National Award/Fellowship from academic bodies/associations</b>                                              | <b>10 per Award / 10 per Fellowship</b>               |
|                    |                             | <b>State/University level Award from academic bodies</b>                               | <b>State/University level Award from academic bodies/associations</b>                                           | <b>5 Per Award</b>                                    |
| <b>1</b>           |                             |                                                                                        |                                                                                                                 |                                                       |

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| TOTAL SCORE |  |  |

| Category     | Activity                        | Faculty of Sciences /<br>Engineering / Agriculture<br>/ Medical / Veterinary<br>Sciences | Faculties of Languages / Humanities<br>/ Arts / Social Sciences / Library /<br>Physical education / Management | Maximum score<br>for University /<br>College teacher |
|--------------|---------------------------------|------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| III (E) (ii) | Invited<br>lectures /<br>papers | International                                                                            | International                                                                                                  | 7 per lecture /<br>5 per paper<br>presented          |
|              |                                 | National level                                                                           | National level                                                                                                 | 5 per lecture /<br>3 per paper<br>presented          |
|              |                                 | State/University level                                                                   | State/University level                                                                                         | 3 per lecture /<br>2 per paper<br>presented          |
| 1            |                                 |                                                                                          |                                                                                                                |                                                      |
| 2            |                                 |                                                                                          |                                                                                                                |                                                      |
| 3            |                                 |                                                                                          |                                                                                                                |                                                      |
| 4            |                                 |                                                                                          |                                                                                                                |                                                      |

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| 6                                                                                                             |  |  |
| 7                                                                                                             |  |  |
| 8                                                                                                             |  |  |
| <b>TOTAL ELIGIBLE SCORE</b><br><b>( Maximum Score Subject to the 20% of score required from Category III)</b> |  |  |

| Category | Activity                                            | Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences | Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education / Management | Maximum score for University / College teacher |
|----------|-----------------------------------------------------|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------------------------------------------|
| III (F)  | Development of e-learning delivery process/material |                                                                                 |                                                                                                          | 10 per module                                  |
|          |                                                     |                                                                                 |                                                                                                          |                                                |
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| <b>TOTAL SCORE</b> |  |  |

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| <b>TOTAL SCORE OF CATEGORY I</b>         |  |
| <b>TOTAL SCORE OF CATEGORY II</b>        |  |
| <b>TOTAL SCORE OF CATEGORY III</b>       |  |
| <b>GRANT TOTAL FOR CATEGORY II + III</b> |  |

### **SUMMARY OF API SCORES**

| Sl. No       | Criteria                                                       | Present Academic Year | Total-API Score for Assessment Period | Annual Av.API Score for Assessment Period |
|--------------|----------------------------------------------------------------|-----------------------|---------------------------------------|-------------------------------------------|
| I            | <b>Teaching, Learning and Evaluation related activities</b>    |                       |                                       |                                           |
| II           | <b>Co-curricular, Extension, Professional development etc.</b> |                       |                                       |                                           |
| III          | <b>Research and Academic Contribution</b>                      |                       |                                       |                                           |
| Total II+III |                                                                |                       |                                       |                                           |

**PART C: OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

| Sl.<br>No. | Details (Mention year, value etc. where relevant) |
|------------|---------------------------------------------------|
|            |                                                   |
|            |                                                   |
|            |                                                   |

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1. Copies of qualification Certificates
2. Copies of participation certificates
3. Copies of presentation certificates
4. Copies of Paper published
5. Principal's certificate
6. Service Book

I certify that the information provided is correct as per records available with the University and /or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with

Designation, Place & Dat

Signature of HOD/School

Chairperson/Principal